

**2021 RMACRAO Annual Conference**  
**Virtual**  
**Thursday, July 15, 2021**  
**RMACRAO BUSINESS MEETING – 12:00pm**  
**DRAFT**

**I. CALL TO ORDER**

Miori Jackson Gidley, Front Range Community College, call to order the 2021 Annual Business Meeting of the Rocky Mountain Association of Collegiate Registrars and Admissions Officers virtually at 12:03pm.

- a. Member institutions were informed of their voting eligibility. Per section 2.10:
  - i. Each institution has a number of delegate votes (2-8) based upon enrollment numbers;
  - ii. In order to vote, an institutional member must have an individual member present to cast a vote at the meeting;
  - iii. Each institution should decide prior to the vote, how its votes will be cast;
  - iv. Each institution will select an individual member who will cast the vote of the institution when the balloting begins.
  - v. Since we are meeting in a virtual format, we will be using polls and the chat to gather votes and answer questions. Updates to name and institution in Zoom was recommended to keep accurate minutes.
  
- b. Miori Jackson Gidley recognized current RMACRAO Board of Directors
  - i. I am the president for this year's meeting representing Front Range Community College
  - ii. Kristin Conway, Past President, University of Colorado Boulder
  - iii. Carrie Reinecke, President Elect, Western Colorado University
  - iv. Allie Berger, Vice President for Admissions, Colorado State University
  - v. Henrietta Romero, Vice President At Large and Secretary, New Mexico Highlands University
  - vi. Jennifer Westman, Vice President for Records and Registration, Wyoming Catholic College
  - vii. Jerry Becker, Treasurer and Controller, Colorado State University
  - viii. Katie Brown, Historian, Aspen University
  - ix. Chris Bennett, Web Developer, Denver College of Nursing
  - x. Camden Farmer, Marketing and Communications Coordinator, Metropolitan State University of Denver

## II. **MINUTES FROM THE 2020 Annual Meeting**

- a. Minutes were presented by Henrietta Romero to the membership which were posted online at [www.rmacrao.org](http://www.rmacrao.org) for membership to review prior to the meeting. Recommended change to add checking and savings balance. Motion from Katie Brown, Aspen University; second by Jennifer Westman, Wyoming Catholic College. 2020 minutes are approved with the requested amendments.

## III. **TREASURER'S REPORT**

- a. Treasurers report was presented by Jerry Becker for RMACRAO Budget Report for 2020-2021 and the 2021-2022 Proposed Budget to the membership for acceptance. Information was published on pages 8-10 of the program.
- b. Miori reminded the membership that due to our fiscal year ending on September 30<sup>th</sup>, we may need to alter the expected line items in October for the current year budget expenditures.
- c. No further discussion on Budget Report 2020-2021 and Proposed Budget for 2021-2022. Motion for the approval of the 2021-2022 Proposed Budget by Henrietta Romero, New Mexico Highlands University; second by Linda Nichols, Casper College. The Budget for 2021-22 has been approved as presented.

## IV. **RMACRAO PRESIDENT REPORT**

- a. Miori Jackson Gidley presented a report of association happenings for the past year.
  - i. Our previous president, Katie Pederson, resigned from the board in September as she left higher education to care for her family during these challenging times. The board needed someone to step in and fill the remainder of the president's term until July 2021. The board voted at the October 2020 meeting to give me the opportunity to take on this role. Prior to this I held the role of Secretary since 2017.
  - ii. The past year has brought unprecedented challenges for our members and their institutions. Like so many, RMACRAO shifted in response. Our 2020 conference that was planned in Cheyenne moved to a virtual format. We'd hoped to return to Cheyenne for 2021. We discussed additional considerations such as AACRAO's decision to shift the annual meeting to a virtual format, continued travel restrictions and budget impacts at many of our member institutions, and the increased demand on time and resources to effectively navigate the ramifications of the pandemic. And after careful consideration, we are here today in a virtual format once again.

- iii. Our association also had to limit the scope of our activities. Our board members are volunteers who had increased responsibilities at their own institutions.
- iv. My hope is that we will be able to look back at this time to mark our resilience and adaptability during these unprecedented times.

**b. Travel Grants & Scholarships**

- i. Membership was reminded that RMACRAO offers travel grants to the AACRAO annual meeting, and professional development scholarships to members reflecting a continued commitment to our membership with respect to professional development. Given the challenges of the pandemic, we rolled over unused funds from 2020 and doubled the amount of grants available. Since AACRAO was virtual, the cost of attendance was less and we were able to sponsor more members to attend. We were pleased to award six travel grants to the 2021 AACRAO Annual Meeting. The awardees of the 2020 Travel Grant were also able to use those funds toward the 2021 AACRAO Annual Meeting as the 2020 meeting was not held.
- ii. The 2020 awardees were:
  - 1. Linda Nichols, Casper College,
  - 2. Camden Farmer, Metropolitan State University of Denver
  - 3. Abby Hanow, Colorado State University
- iii. The 20201 awardees were:
  - 1. Sara Duran - New Mexico Highlands University
  - 2. Andrellita Chavez - Transfer Credit Analyst & System Administrator, New Mexico Highlands University
  - 3. Cheryl Trujillo - New Mexico Highlands University
  - 4. Michael Godbehere - Associate Registrar, Aspen University
  - 5. Sean Murphy - Metropolitan State University of Denver
  - 6. Miori Jackson Gidley - Front Range Community College
- iv. RMACRAO also offers professional development scholarships for other opportunities outside of AACRAO and RMACRAO. The Professional Development Scholarships for 2020-2021 recipients were:
  - 1. Latisha Hairston - University of Colorado Boulder
  - 2. Carrie Reinecke - Western Colorado University

Congratulations to the recipients, we hope this is a great learning and networking experience.

- c. Recognition of Board Members leaving the RMACRAO Board.
  - i. Kristin Conway, Past President, University of Colorado Boulder
  - ii. Jennifer Westman, Vice President for Records and Registration, Wyoming Catholic College

Your service to this Association is greatly appreciated by your colleagues. Thank you.

## V. **NOMINATIONS & ELECTIONS REPORT**

Kristin Conway to present the Nominations & Elections report. This year we had 10 institutions from all three states vote (out of a possible 49 institutions at the time). This represents 20% of the possible votes we could have received. The outcome of the voting is:

- a. President-Elect: Jamie Yarbrough, Colorado State
- b. Secretary: Cheryl Trujillo, New Mexico Highlands University
- c. Vice President, At Large remains vacant and we will welcome any interested members to contact us with interest in the position. A motion by Carrie Reinecke, Western Colorado University to nomination Chad Saunders, University of Denver; second by Henrietta Romero, New Mexico Highlands University. Vote approved by consensus.

Miori thanked Kristin for her work and all she did for the association during her time on RMACRAO. I cannot thank you enough for your valuable contributions to RMACRAO. For members who attended the 2019 Annual Meeting in Boulder, it was Kristin who lead that huge effort while also carrying the President role.

## VI. **RMACRAO 2021 REVIEW & RECOGNITION**

Miori Jackson Gidley recognized the members from RMACRAO who retired this last year or who left the organization. Will all members who are retiring or who just retired who are present please announce themselves in the chat?

- a. Cynthia Howington, MSU Denver
- b. Kathleen Sena, Santa Fe Community College
- c. Matt Smith, Colorado State University

We wish everyone the best in their new adventures.

## VII. **OLD BUSINESS**

No old business was presented to the membership.

## VIII. **PASSING OF THE GAVEL**

- a. Miori Jackson Gidley indicated that the time has come to pass the historic gavel to our incoming President, Carrie Reinecke. **But before I pass the gavel to Carrie, I**

want to take a moment to thank all of you for the opportunity to lead this organization this past year. I appreciate even more the dedication of the membership to the organization. It has indeed been an honor serving as your president these past nine months. I would also like to thank my staff, my institution, and most importantly, my family, as they provided daily support to allow me to serve in this role.

Please congratulate Carrie Reinecke as the new President of RMACRAO for 2021-2022.

#### IX. **2021-2022 PRESIDENT REMARKS**

- a. Carrie Reinecke I would first like to take a moment to thank Miori for her work over the past year and she has been presented with a plaque signifying her service to RMACRAO. As she moves to the Past-President position, I know I can count on her for the same guidance and inspiration that she brought to her term leading RMACRAO. Her extraordinary gifts leading RMACRAO through this past challenging year as president have uniquely enhanced organization. Please take a moment when you can and thank Miori for her service to the organization.

I would also like to thank the membership for supporting my nomination last year for the presidential series. I am honored, I am inspired by Miori and hope to carry on her great work through this next year. I would like to be in touch with each of you somehow throughout the next year and hear your ideas and thoughts about RMACRAO. Glad to see you all; lets continue with the new business.

#### X. **NEW BUSINESS**

- a. At this time Carrie asks Jerry Becker, Treasurer to present the new applications for membership. Jerry reports we have received 2 new applications for RMACRAO membership. The institutions applying for membership are:
  - i. **San Juan College and**
  - ii. **University of New Mexico - Los Alamos**

Both are past RMACRAO member institutions and we are pleased to have them re-join our organization. Carrie calls for a motion from the floor to accept the application from **San Juan College** for institutional membership to RMACRAO. Motion from Henrietta Romero, New Mexico Highlands University; second by Holly Teal, Colorado Mesa University. Motion carries membership approved. Carries calls for a motion from the floor to accept the application from **University of New Mexico - Los Alamos**. Motion by Barbara Crane, Colorado Mesa

## **XI. AACRAO Update**

- a. Carrie invites Miori for the AACRAO update to the membership. Miori introduces Stan DeMerritt, Ph.D., AACRAO Vice President for Finance and Vice President for Student Affairs at South Plains College. Stan shares the update from AACRAO to the membership.
  - i. AACRAO will have lots of new research for the membership coming out to include discussions around the May returns to campus, recruitment and policy changes, and public funding.
  - ii. April at AACRAO focused on professional development, student insecurities, fall course deliveries.
  - iii. March was the transfer taskforce report, campus vaccine plan updates with COVID Era college plans.
  - iv. Also reminded the membership of the current list-servs available for engagement and to look under the “Get Involved” link on the AACRAO site to become more engaged with AACRAO and possibly explore a work group to join. Caucuses are a good way to become engaged. The Native American Caucus just re-launched – participate in these if you can they are very helpful and supportive. Community building projects are coming out membership should see emails soon about this project also.
  - v. AACRAO SEM in Florida is upcoming and call for sessions has been sent out to the AACRAO membership. The AACRAO Annual meeting in Portland in 2022 is coming and it will be hybrid some online and some face to face.
  - vi. AACRAO continues to work on core competencies and proficiencies information on this can be found at their website.
  - vii. If anyone needs professional development for international education AACRAO is holding its international institute from July 14-21, 2021 and it is virtual.
  - viii. AACRAO continues to have online offerings for webinars and courses and endorsement programs and will be taking a look at digital badges in the futures. AACRAO Edge has the latest updates for the membership.
  - ix. AACRAO Jobs was rebranded to have more higher education content with improved listings on open positions and advertisements. AACRAO publications also has some new items coming out.
  - x. AACRAO voting for the board is open and several positions are open encouraged the membership to run nominations are still open.
  - xi. AACRAO will be implementing a new strategic plan and will also be launching a new search for the AACRAO Executive Director.
  - xii. AACRAO on the Hill is going to be virtual this year on September 23-24, 2021.

**XII. RMACRAO 2022**

- a. Carrie invited Miori Jackson Gidley to tell us about the 2022 RMACRAO Annual Meeting.
- b. Miori indicated that we want membership feedback to determine if we should have an in-person or virtual 2022 RMACRAO Annual Meeting. Membership was sent a link in chat to provide the necessary feedback to the executive committee.

**XIII. ANNOUNCEMENTS**

- a. Membership was encouraged to join the virtual event at 3:30 Denver Zoo. This will feature a special up-close look at a reptile, mammal and bird. Zoom in with your family and friends that might enjoy this special experience too!

**XIV. ADJOURNMENT**

- a. Meeting was called to adjourn at 1:02pm