RMACRAO 2012 Annual Meeting
July 18-20, 2012
Hilton Garden Inn Conference Center
Laramie, WY

RMACRAO
Wyoming • Colorado • New Mexico
The Rocky Mountain Association of Collegiate Registrars and Admissions Officers
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IF YOU WISH TO RECYCLE THIS PROGRAM, YOU MAY LEAVE IT AT THE REGISTRATION TABLE ON FRIDAY AS YOU ARE LEAVING.
MESSAGE FROM THE PRESIDENT

On behalf of the Rocky Mountain Association of Collegiate Registrars and Admissions Officers, I am delighted to welcome you to Laramie for our Annual Meeting! Thank you for investing your time and resources to attend this meeting; we expect you will find a wealth of information that will provide value to your institution and to your professional development.

The Annual Meeting brings you knowledgeable speakers, delivers session content relevant to the issues you face on campus, and offers an excellent venue for sharing information with colleagues. We encourage you to learn, explore new areas, network, and have a great time.

We are pleased to welcome from our parent association, Nancy Krogh, Registrar at the University of Idaho and the AACRAO Vice President for Finance.

The Local Arrangements committee has spent many hours working to make this an enjoyable experience for all. In addition, the Program Committee has also worked hard to put together a variety of sessions and forums.

We want to thank our corporate exhibitors for joining us and supporting our meeting. We enjoy their company and encourage everyone to visit with them and learn about their products. The refreshment breaks will allow you socialize and make connections.

Please contact any Board of Directors member or LAC Committee member if you have any questions or concerns that we can assist you with during the meeting.

Have a fun and educational week!

Kelley Christman
RMACRAO President
AVOW SYSTEMS, INC.
8055 EAST TUFTS AVENUE, SUITE 250
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PHONE: 303-589-0913
EXHIBITOR: ERIC BRAESCH, BUSINESS DEVELOPMENT EXECUTIVE

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Lara Medley
Registrar
Colorado School of Mines
The RMACRAO Board of Directors manages the business and affairs of the Association. The Board meets five times each year to discuss and move forward with Association business. Additional information about the board can be found in the RMACRAO Bylaws.

If you are interested in serving on the Board of Directors, please contact the Chair of the Nominations & Elections committee at pastpresident@rmacrao.org.
FEATURED SPEAKERS

SARA AXELSON
OPENING SESSION SPEAKER
WEDNESDAY, JULY 18
12:45 -1:45 PM
GRAND BALLROOM

SWEET, SPICY AND STICKY: SAVORING YOUR PROFESSIONAL EXPERIENCES

CLIFF HARBOUR
PLENARY SESSION SPEAKER
THURSDAY, JULY 19
1:30 PM – 3:00 PM
GRAND BALLROOM

THE ACCOUNTABILITY ENVIRONMENT FOR HIGHER EDUCATION INSTITUTIONS

JASON THOMPSON
CLOSING SESSION SPEAKER
FRIDAY, JULY 20
11:00 AM – 12:30 PM
GRAND MESA BALLROOM

WORKING TOWARD SOMETHING BIGGER THAN YOURSELF…YOU CAN LEAD OR MANAGE
MEETING AT A GLANCE

Exercise Opportunity Each Day - All attendees may use the University’s recreation facility, 'Half Acre,' for $6 per day. Free weights, exercise machines, running track, and 25-yard pool for lap swimming. Hours of operation: 6 AM – 8 PM. Feel free to ask a Local Arrangements Committee member for more information.

Tues., July 17, 2012
7:00 PM  Pre-pre-conference activities (Bowling & Karaoke)

Wed., July 18, 2012
8 AM – 5:30 PM  Registration Open
8:15 – 11:15 AM  Pre-conference Sessions (additional fee required)
11:15 AM – 12:45 PM  First-Time Attendee Luncheon
12 PM – 5:30 PM  Exhibitor Area Open
12:45 – 1:45 PM  Opening Session
1:45 – 2:45 PM  RMACRAO Town Hall and Presentations
2:45 – 3:15 PM  Refreshment Break
3:15 – 4:15 PM  Presentations
4:30 – 5:30 PM  Presentations
6:00 PM  Group Photo – UW Football Stadium
6:15 – 10 PM  President’s Reception & Casino Night

Thurs., July 19, 2012
8 AM – 5:30 PM  Registration Open
8 – 11:30 AM  Exhibitor Area Open
8 – 9:30 AM  Forums
9:30 – 10 AM  Refreshment Break
10 – 11 AM  Presentations
11:15 AM – 1 PM  RMACRAO Luncheon & Business Meeting
1 – 1:30 PM  Dessert Break
1:30 – 5:30 PM  Exhibitor Area Open
1:30 – 3:00 PM  Plenary Session
3:15 – 4:15 PM  Presentations
4:30 – 5:30 PM  Presentations
6:30 – 10 PM  Dinner and Dueling Pianos

Fri., July 20, 2012
8 – 10:30 AM  Registration Open
8 – 11 AM  Exhibitor Area Open
8:15 – 9:15 AM  Forums
9:15 – 9:45 AM  Refreshment Break
9:45 – 10:45 AM  Presentations
11:00 AM – 12:30 PM  Closing Session
1 – 4 PM  BUMS (Banner Users of the Mountain States) Meeting
1 – 3 PM  RMACRAO Board Meeting
EVENTS, SESSIONS, AND WORKSHOPS

TUESDAY JULY 17, 2012 7 – 10 PM

BOWLING AND KARAOKE
COME HAVE FUN AND MAKE NEW FRIENDS WHILE BOWLING AND SINGING. TRANSPORTATION WILL BE AVAILABLE.

8:15 AM – 11:15 AM

BECOMING AN UNUSUALLY EXCELLENT LEADER
USING THE BOOK BY JOHN HAMM, THIS WORKSHOP WILL HELP PARTICIPANTS LEARN THE 9 ESSENTIAL ELEMENTS OF LEADERSHIP. EXERCISES WILL BE INCLUDED TO APPLY THESE 9 ELEMENTS IN LEADERSHIP SITUATIONS. THIS SESSION WILL BE APPLICABLE TO THE EMERGING LEADER OR THE SEASONED PROFESSIONAL.
PRESENTER: TAMMY AAGARD, UNIVERSITY OF WYOMING
LOCATION: SALON F & G

WALKING TOUR/HIKE – VEDAUBOO ($10 FEE REQUIRED)
TAKE A WALK ON THE WILD SIDE, OR, MORE ACCURATELY, TAKE A COMFORTABLE 3 MILE HIKE IN THE NATIONAL FOREST EAST OF LARAMIE TO ENJOY THE COMPANY OF OLD FRIENDS AND NEW AND TO START YOUR CONFERENCE OFF ON THE RIGHT FOOT. (TRANSPORTATION WILL BE PROVIDED. CLOSED-TOE SHOES SUGGESTED.)
LOCATION: PARKING LOT OUTSIDE GRAND BALLROOM LOBBY

11:15 AM – 12:45 PM

FIRST-TIME ATTENDEE LUNCHEON
ARE YOU NEW TO RMACRAO? IS THIS YOUR FIRST RMACRAO ANNUAL MEETING? JOIN THE RMACRAO BOARD OF DIRECTORS AND OTHER FIRST-TIME ATTENDEES FOR THIS MEET-AND-GREET SESSION. YOU WILL GET TO KNOW OTHER FIRST-TIMERS AND WILL HEAR MORE ABOUT RMACRAO AND HOW TO GET INVOLVED.
LOCATION: GARDEN BALLROOM I & II

12:45 PM – 1:45 PM

OPENING SESSION
SWEET, SPICY AND STICKY: SAVORING YOUR PROFESSIONAL EXPERIENCES
SAGE ADVICE ON ENJOYING THE SWEET EXPERIENCES, TONING DOWN THE SPICY CONTROVERSIES, AND NAVIGATING STICKY PROFESSIONAL SITUATIONS WITH SKILL.
PRESENTER: SARA AXELSON, VICE PRESIDENT FOR STUDENT RESOURCES, UNIVERSITY OF WYOMING
LOCATION: GRAND BALLROOM
RMACRAO Town Hall (Session 1A)
This is your opportunity to interact with your Board of Directors on the RMACRAO proposed budget, proposed by-law changes, and other issues of importance to the membership.
Location: Grand Ballroom

“But it’s only my…….” is your PII data secure? (Session 1B)
This discussion on Personally Identifiable Information (PII) will provide an overview of what PII is; how to identify PII, examples of PII, and ways to secure PII data. Best practices for use of passwords and other tools in securing PII data. This discussion will include things to avoid when working with PII data. Q&A.
Presenter: Sandy Gabriel and Gaylene Feldbush, University of Wyoming
Location: Salon A
Facilitator: Miori Gidley, Front Range Community College

UW Veterans Service Center (Session 1C)
This session will discuss the importance of a veterans liaison presence on campus, the projected increase of student veterans in higher education, the importance of identification and data collection, and how the center collaborates with the Admissions Office and the Office of the Registrar to input key data into Banner.
Presenter: Marty Martinez, University of Wyoming
Location: Salon B
Facilitator: Christin Asevedo-Smith, Front Range Community College

The Original Certified PDF Transcript™…. and Beyond! (Session 1D)
Avow Systems, creator of the original Certified PDF Transcript™ service, presents the latest innovations in secure document solutions for Registrars. Hear how +ADDS Transcript Tracker™ and +ADDS Resume Tracker™ provide valuable feedback to your students and alumni. From the most experienced provider of secure electronic transcripts come new features and benefits that will increase the productivity of your office, institutional effectiveness measures and the level of service to your students and alumni, while simultaneously decreasing costs! Discover how you can deliver electronic transcripts and other sensitive documents 24/7/365 without lifting a finger -- 100% automated with Banner, PeopleSoft, Datatel, legacy or other student information systems. See why Avow’s service leads the way and is the top choice in security, branding, and automation – don’t settle for less!
Presenter: Eric Braesch, Business Development Executive, Avow Systems
Location: Salon F
Facilitator: Sally Page, University of Colorado at Boulder
ONLINE CATALOGS AND WORKFORCE PREPAREDNESS: CREATING A RESOURCE FOR CAREER DEVELOPMENT INFORMATION  (SESSION 1E)
Do you know how your catalog is being used? You may be surprised. Workforce boards and labor professionals look at college websites to determine which programs support employment. Your catalog can be a valuable resource for those inquiries. This session will focus on how to optimize program descriptions to provide critical career development information. We will look at what information to include and what to leave out from credentials to CIP codes to outcomes. If workforce preparedness is part of your institutional mission, don’t miss this important presentation.
PRESENTER: ANNE VALENTINE, PRESIDENT, SMARTCATALOG
LOCATION: SALON G
FACILITATOR: Kendra Haas, University of Wyoming

2:45 PM - 3:15 PM
REFRESHMENT BREAK WITH EXHIBITORS
LOCATION: GRAND BALLROOM LOBBY

3:15 PM - 4:15 PM
ACADEMIC ACTIVITY DASHBOARDS  (SESSION 2A)
As an academic unit, the Registrar’s Office is routinely asked to provide information for a variety of internal stakeholders, including Deans, Faculty Departments, Assessment/Policy committees, etc. Come see how one Registrar seeks to disseminate information within an interactive and informative set of dashboards that allows users to intuitively find information they want to know without having to request a myriad of different data requests.
PRESENTER: CHARLIE COUCH, UNIVERSITY OF NORTHERN COLORADO
LOCATION: SALON A
FACILITATOR: Christy Oliver, University of Wyoming

EXPLORING TRENDS IN CONCURRENT ENROLLMENT  (SESSION 2B)
Ten years ago, dual enrollment, concurrent enrollment, advanced placement, and international baccalaureate programs were experiencing explosive growth as high school students sought the challenge of college level courses while enrolled in high school. Are concurrent and dual enrollment programs still as popular? Join us as we discuss current trends in dual enrollment and concurrent enrollment programs.
PRESENTER: ROB DENNIS, UNIVERSITY OF WYOMING
LOCATION: SALON B
FACILITATOR: JASON MAXWELL, UNIVERSITY OF COLORADO COLORADO SPRINGS
**Retention Initiatives for Academically Reinstated Students at UW** (Session 2C)

This presentation will review data on students academically reinstated to the University of Wyoming through the Center for Advising and Career Services over the past several years and examine the results of recently introduced initiatives designed to improve the retention rate of these students.

**Presenter:** Richard Miller, University of Wyoming  
**Location:** Garden Ballroom I  
**Facilitator:** Jamie Yarbrough, Colorado State University

**Colorado Tuition Classification Roundtable (1st hour of two-hour session)** (Session 2D)

A chance for Colorado Tuition Classification personnel to share best practices, unusual situations and overall review of the process. Especially focusing on new Colorado laws regarding military dependents and other topics the group would like to discuss.

**Presenter:** Dee Menzies, University of Colorado  
**Location:** Garden Ballroom III  
**Facilitator:** Lara Medley, Colorado School of Mines

**Data Reporting & Security** (Session 2E)

Everyone needs data and the methods for getting it can vary greatly. The level of security needed to access the data can also vary. This session provides an overview of the ways in which data and security operate at Metro State College. Topics covered include: ways to access data and check for integrity; the use of the ODS/EDW; security access and training. The session will also be open at the end so participants can discuss the varying methods of data and security at their own institutions.

**Presenter:** Eriks Humeyumptewa, Metropolitan State College of Denver  
**Location:** Garden Ballroom II  
**Facilitator:** Barbara Tucci, Santa Fe Community College

**The Total Package Transcript Solution: The Fully-Integrated Service from Credentials Solutions** (Session 2F)

Credentials Solutions, the leading innovator in transcript processing services, introduces a completely integrated, long-term service strategy for transcript services. This session will preview the universal solution from Credentials for online transcript ordering, automated order processing, electronic fulfillment (EDI/XML/PDF) and Credentials’ new high-speed print and mail service, eRoboMailTM. In addition, Credentials also offers ParkingPlus for the issuance and management of student parking permits and will be introducing LPR technology in the near future to further enhance the service we supply our schools and their students.

**Presenter:** Thomas D. McKechney, CEO, Credentials Solutions  
**Location:** Salon F  
**Facilitator:** Dana Kusjanovic, University of Colorado Boulder
ACALOG OPTIONS THAT ENHANCE YOUR E-CATALOG (SESSION 2G)

This session will provide specific examples of how other colleges and universities leverage the features of Acalog™ to enhance student, faculty, and staff catalog experience. View the quick reference Degree Planner, see how the Acalog Web services module delivers accurate, up-to-date catalog content anywhere on the schools website, how rich media alongside academic content can inform, excite and motivate prospective students, linking scheduling information within the e-catalog, plus much more.

**PRESENTER:** John Schoenborn, Digital Architecture/Acalog

**LOCATION:** Salon G

**FACILITATOR:** Marilyn Bryan, University of Wyoming

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**NCAA ACADEMIC ELIGIBILITY CERTIFICATION (SESSION 3A)**

This session will cover the academic eligibility certification of student athletes on your campus according to NCAA Division I Bylaws. Topics include NCAA requirements for Freshman and Transfers as well as continuing eligibility requirements. You will get a look inside how the University of Northern Colorado handles this process.

**PRESENTER:** Kelley Christman, University of Northern Colorado

**LOCATION:** Salon A

**FACILITATOR:** Julia Murphy, Colorado State University

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**SOCIAL MEDIA: THE NEW FACE(book) AND TWEETS OF STUDENT RECRUITMENT (SESSION 3B)**

Explore the basics of social media as part of the student recruitment process, including when to contact students via what mediums, the “mindset” of utilizing social media, and system and data management. This session will compare audience practices and ideas to develop new ways to engage the next generation of students via social media.

**PRESENTER:** Dana Trujillo, CSU-Pueblo

**LOCATION:** Salon B

**FACILITATOR:** Kami Barnes, University of Wyoming

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**PARADIGM DIPLOMAS WITH TWO SCHOOLS (SESSION 3C)**

Learn how the University of Wyoming and University of Colorado have outsourced diploma printing and mailing.

**PRESENTER:** Elizabeth Kunde, Client Relations Manager, Paradigm, Inc.; Greg Cunningham, University of Wyoming; and Corey Wahl, University of Colorado

**LOCATION:** Garden Ballroom I

**FACILITATOR:** Nolan Oltjenbruns, Colorado School of Mines

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**COLORADO TUITION CLASSIFICATION ROUNDTABLE (2ND HOUR OF TWO-HOUR SESSION) (SESSION 3D)**

(See description under 3:15 PM section)

**PRESENTER:** Dee Menzies, University of Colorado

**LOCATION:** Garden Ballroom III

**FACILITATOR:** Lara Medley, Colorado School of Mines
RESET HIGHER EDUCATION: HOW DO WE PREPARE (SESSION 3E)
The AACRAO 2012 closing speaker, Kurt Andersen, proposed that the current economic crisis is an opportunity to renew our nation’s values. Are the changes and crises in higher education an opportunity for us to renew our value? How do enrollment professionals prepare to be the leaders in a new educational paradigm? This presentation will discuss the changing higher education environment and provide a forum for discussing the opportunities for RMACRAO professionals.
PRESENTER: Nancy Krogh, University of Idaho
LOCATION: Garden Ballroom II
FACILITATOR: Susan Foster, Fort Lewis College

WHAT’S NEW AT THE CLEARINGHOUSE (SESSION 3F)
All current members of the National Student Clearinghouse and those thinking about joining are invited to learn about all the new things happening at NSC! Create a new revenue stream in your office with the Degree Verify service. Send the "new data elements" in your Core enrollment report in order to receive enhanced Student Tracker reports, all at no charge. Submit Advance Registration files so your students can print enrollment certificates from Student Self Service right after they pre-register for a coming term. Learn tricks for directing enrollment and degree verifications requestors to the Clearinghouse. Give free Degree Verify access to your HR office. Discuss what it means to think about sending and receiving transcripts electronically - and hear about the interfaces now available for you SIS that will completely automate the transcript ordering and fulfillment processes.
PRESENTER: Dannette Sullivan, Regional Director, National Student Clearinghouse
LOCATION: Salon F
FACILITATOR: Kathy Kendall, Fort Lewis College

CASE STUDIES: INTEGRATED CATALOG AND CURRICULUM MANAGEMENT USING COURSELEAF (SESSION 3G)
Managing curriculum and catalog updates can be complicated, involving lots of paper, time, and inconsistent information. Come hear how CourseLeaf is improving the catalog and the curriculum update process. We’ll show how schools are integrating a streamlined process with decentralized editing and managed workflow.
PRESENTER: Bryan Blackwell, Implementation Manager, CourseLeaf
LOCATION: Salon G
FACILITATOR: Dawn Carver, University of Wyoming

PRESIDENT’S RECEPTION
Don’t miss the President’s Reception. Meet new people and enjoy old friends. Also enjoy the Casino night!!
SPONSORED BY CREDENTIALS SOLUTIONS
LOCATION: Wildcatter Suite, War Memorial Stadium

6:00 – 10:00 PM
**THIS IS AN OPPORTUNITY TO MEET WITH COLLEAGUES AND DISCUSS ISSUES COMMON TO SIMILAR OFFICES/INSTITUTIONS AS YOURS. TOPICS TO BE DISCUSSED WILL BE DETERMINED BY THOSE IN ATTENDANCE.**

**4 YEAR RECORDS AND REGISTRATION FORUM** *(Session 4A)*  
**Facilitator:** Barb Todd, University of Colorado  
**Location:** Salon A

**4 YEAR ADMISSIONS FORUM** *(Session 4B)*  
**Facilitator:** Jason Maxwell, University of Colorado Colorado Springs  
**Location:** Salon B

**2 YEAR ADMISSIONS & RECORDS AND REGISTRATION FORUM** *(Session 4C)*  
**Facilitator:** Stacy Maestas, Laramie County Community College  
**Location:** Salon F

**9:30 AM – 10:00 AM**

**Refreshment Break with Exhibitors**  
**Location:** Grand Ballroom Lobby

**10:00 AM - 11:00 AM**

**Co-Curricular Transcript** *(Session 5A)*  
**In Fall 2010, the University of Northern Colorado started collecting information for a co-curricular transcript, designed to capture student participation, achievement, and recognition outside the classroom. This session will highlight some of the decisions, difficulties, and Banner implementation choices made as the exciting realm of student participation was explored.**  
**Presenter:** Ted Cain, University of Northern Colorado  
**Location:** Salon A  
**Facilitator:** Sue Coulson, Colorado State University

**Using Evaluative Data to Enhance Your Programs** *(Session 5B)*  
**Use the data you have to produce the program you want. Consider how the University of Wyoming mobilized the results from their evaluations and benchmarking project to make substantive alterations to their orientation program requirements and schedule.**  
**Presenter:** Mary Aguayo and Pepper Six, University of Wyoming  
**Location:** Salon B  
**Facilitator:** Jennifer Nace, Colorado State University - Global Campus
BANNER 9 REGISTRATION  (SESSION 5C)
A PRESENTATION OF BANNER 9.
PRESENTER: PAUL MYSKIW, UNIVERSITY OF DENVER
LOCATION: GARDEN BALLROOM I
FACILITATOR: BARBARA TUCCI, SANTA FE COMMUNITY COLLEGE

ONE-STOP SHOP ENROLLMENT SERVICES  (SESSION 5D)
CASPER COLLEGE HAS MERGED THREE DEPARTMENTS, ADMISSIONS, RECORDS AND FINANCIAL AID TO BECOME ENROLLMENT SERVICES. CHADRON STATE COLLEGE HAS A START Office, OFFERING ONE-STOP STUDENT SERVICES. BOTH INSTITUTIONS IMPLEMENTED THESE ONE-STOP MODELS DURING THE 2011-2012 SCHOOL YEAR. THIS WILL BE A DISCUSSION OF THE WAY EACH ONE-STOP SHOP SERVES STUDENTS, INCLUDING THE PROS AND CONS OF THEIR RESPECTIVE OFFICES AND ALSO THE TRANSITIONAL PROCESS TO THIS MODEL AT EACH INSTITUTION.
PRESENTER: KYLA FOLTZ AND DEENA KENNELL, CASPER COLLEGE AND CHADRON STATE COLLEGE
FACILITATOR: STACY MAESTAS, LARAMIE COUNTY COMMUNITY COLLEGE
LOCATION: GARDEN BALLROOM II

COMMENCEMENT: BACK-STAGE PLANNING MEANS ON-STAGE SUCCESS  (SESSION 5E)
PLANNING HOW THE STUDENTS GATHER AND PROCESS INTO THE MAIN GRADUATION AREA WILL MAKE THE EVENT LESS STRESSFUL AND MORE ELEGANT. JOIN MARK HOMMERDING AS HE WORKS THROUGH THE PLANNING OF A COMMENCEMENT. MARK HAS BEEN TO HUNDREDS OF COMMENCEMENTS AND SEEN MANY EXAMPLES OF WHAT WORKS WELL (AND SOME THAT HAVE NOT). WITH MANY VISUAL AIDS AND HANDOUTS, HE WILL GO OVER HOW YOU CAN HANDLE THIS SPECIAL OCCASION.
PRESENTER: KARL JOHNSON AND FRED FLIPPEN, JOLESH PHOTOGRAPHY
LOCATION: SALON F
FACILITATOR: MARILYN BRYAN, UNIVERSITY OF WYOMING

SCHEDULE PLANNER HELPS STUDENTS CREATE PERFECT CLASS SCHEDULES EACH SEMESTER! (SESSION 5F)
COLLEGE SCHEDULER ALLOWS STUDENTS TO EASILY SEARCH FOR THEIR CLASSES, ENTER BREAKS FOR LUNCH, ATHLETICS, ETC. AND PROMPTLY GENERATES MULTIPLE PRE-MADE SCHEDULES THAT THE STUDENT MAY CHOOSE FROM EACH SEMESTER. OUR CLIENTS EXPERIENCE INCREASED ENROLLMENT CREDIT HOURS, INCREASED ON-TIME GRADUATION RATES, AND TIME SAVINGS IN ACADEMIC ADVISING! REAL TIME COURSE DEMAND REPORTS AVAILABLE TO THE REGISTRAR’S OFFICE. CLIENTS ON BANNER, DATATEL, PEOPLESOFT & HOMEGROWN. USED BY MANY INSTITUTIONS ALL OVER THE COUNTRY, BIG AND SMALL.
PRESENTER: HALEY ZITNITSKY, ACCOUNT EXECUTIVE AND JONATHAN DELA CRUZ, VP OF ACCOUNTS, COLLEGE SCHEDULER
LOCATION: SALON G
FACILITATOR: DEE MENZIES, UNIVERSITY OF COLORADO
<table>
<thead>
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<tr>
<td>11:15 AM – 1:00 PM</td>
<td><strong>RMACRAO Luncheon &amp; Business Meeting</strong>&lt;br&gt;Don’t miss the RMACRAO Luncheon &amp; Business Meeting! This is an opportunity to gather with RMACRAO members and the Board of Directors for lunch. In addition, the membership will vote on items such as the proposed budget and new membership applications. &lt;br&gt;&lt;br&gt;<strong>Location:</strong> Grand Ballroom</td>
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<tr>
<td>1:00 PM – 1:30 PM</td>
<td><strong>Dessert with Exhibitors</strong>&lt;br&gt;Sponsored by Avow Systems &lt;br&gt;&lt;br&gt;<strong>Location:</strong> Grand Ballroom Lobby</td>
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<td>1:30 PM – 3:00 PM</td>
<td><strong>Plenary Session</strong>&lt;br&gt;<strong>The Accountability Environment for Higher Education Institutions</strong>&lt;br&gt;This will go into discussing the formal and informal accountability expectations of the various formal and informal constituencies that we all serve. A goal will be for RMACRAO members to consider how thinking about accountability as an environmental construct might help them identify expectations that others have... before they complain about not being served! &lt;br&gt;&lt;br&gt;<strong>Presenter:</strong> Cliff Harbour, Associate Professor, College of Education, University of Wyoming &lt;br&gt;&lt;br&gt;<strong>Location:</strong> Grand Ballroom</td>
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<tr>
<td>3:15 PM – 4:15 PM</td>
<td><strong>Virtual Orientation at the University of Wyoming</strong> (Session 6A)&lt;br&gt;Planning and implementing a Virtual Orientation can be challenging. The University of Wyoming chose to create a VO as a way to increase the knowledge base of students prior to attending our orientation or to provide a foundation for those unable to attend. This session will cover the ins and outs of organizing, structure, designing and other lessons learned during their 20 month implementation cycle. Whether you are still considering the pros and cons of implementing a VO or need more information on how to get started, this session will be beneficial. &lt;br&gt;&lt;br&gt;<strong>Presenter:</strong> Becky Vinzant, University of Wyoming &lt;br&gt;&lt;br&gt;<strong>Location:</strong> Salon A &lt;br&gt;&lt;br&gt;<strong>Facilitator:</strong> Charlie Couch, University of Northern Colorado</td>
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</table>
ACADEMIC STANDING PROCESSING  (Session 6B)
The processing of academic standing at the University of Northern Colorado has recently moved from the Office of Academic Support & Advising to the Registrar’s Office. This session outlines how the UNC Registrar’s Office managed the transition as well as ongoing efforts to improve processes to better serve students and the university community.

Presenter: Kelley Christman and Michelle Heiny, University of Northern Colorado
Location: Salon B
Facilitator: Lara Medley, Colorado School of Mines

HOW TO PUT ON A GRAD FAIR  (Session 6C)
This presentation will describe how the Office of the Registrar at the University of Northern Colorado coordinates with various offices across campus and vendors to provide students with all of the information they need related to commencement activities.

Presenter: Stacy Sharp, University of Northern Colorado
Location: Garden Ballroom II
Facilitator: Marilyn Bryan, University of Wyoming

DEMOCRACY IN THE WORKPLACE  (Session 6D)
Democracy in the Workplace – A look at the principles and values of a democratic work place.

Presenter: Metza Templeton, Metropolitan State College of Denver
Location: Garden Ballroom III
Facilitator: Chris Seng, Colorado State University

CANCELLED session BRICKS, CLICKS, & TRANSCRIPTS (Session 6E)
Offering students a unified student experience can be a challenge when offering course in both an online and campus-based setting. The goal is to deliver a unified experience not just for students and alumni, but for staff supporting multiple programs too. One key to this experience is a student’s experience when managing their transcript requests. Join registrars from a diverse panel of colleges as they discuss their experiences with electronic transcripts for both brick and click students, including the unique challenges and opportunities involved.

Presenter: Laura Smith, Colorado Technical University
Location: Salon E
Facilitator: Dawn Carver, University of Wyoming
4:30 PM - 5:30 PM

AACRAO & RMACRAO 101  (SESSION 7A)
Please join us as we share our experiences in both AACRAO and RMACRAO, and discuss how to get involved in these organizations. We will also talk about how to use your member organizations as a resource to help you with your professional development.

**Presenter:** Kelley Christman, University of Northern Colorado; Lara Medley, Colorado School of Mines; and Nancy Krogh, University of Idaho & AACRAO

**Location:** Salon A

**Facilitator:** Kris Brewer, University of Wyoming

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Paperless Office  (SESSION 7B)
Come and learn the ins and outs of implementing a paperless office. Learn from our mistakes and grow from our success.

**Presenter:** Christy Oliver and Pepper Six, University of Wyoming

**Location:** Salon B

**Facilitator:** Jason Maxwell, University of Colorado Colorado Springs

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Banner Waitlist Successes and Gotchas  (SESSION 7C)
Find out how CSU implemented, enhanced, and uses the Banner automated waitlist functionality. Learn about the ‘gotchas’ and the ways the CSU campus community is using the waitlist.

**Presenter:** Sue Coulson, Colorado State University

**Location:** Garden Ballroom I

**Facilitator:** Debbie Swierczek, University of Wyoming

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Ensuring Student Success in an Online Course Environment  (SESSION 7D)
This presentation will provide an overview of online education models today. Although several models will be described, the primary focus will be on the model used by CSU-Global, along with their strategies for virtual student support and retention. Across the state, schools are recognizing the need to develop online courses as both an alternative learning option and as a way to combat classroom space issues. It is essential that online courses include the academic rigor of classroom learning by fostering student engagement and providing clear, measurable student learning outcomes. Tomorrow’s incoming freshman class is already multimedia savvy, thanks to online high school options within the state. To serve their learning needs and provide choices to accommodate different learning styles, all institutions must develop effective online experiences. Online instruction is a tool to deliver academic content and ensure student success at your institution, and in their future career. At the end of the presentation, attendees will be aware of different educational models and how they might be relevant for their institution.

**Presenter:** Jennifer Nace, Colorado State University - Global Campus

**Location:** Garden Ballroom II

**Facilitator:** Dana Kusjanovic, University of Colorado Boulder
VETERANS: MOVING IN, MOVING THROUGH, MOVING ON  (SESSION 7E)
As more veterans return to college administrators need to be prepared to address their needs. Join this session to learn how to help veterans be successful on campus as they move in, move through and move on. Using Schlossberg’s Transition theory, ideas for how to make their transition to college easier, how to support their success as they move through the academic experience and how to prepare them to move on to their new career will be covered.
PRESENTER: JAN RASTALL, COLORADO STATE UNIVERSITY
LOCATION: GARDEN BALLROOM III
FACILITATOR: SHERRI GAUGH, SAN JUAN COLLEGE

6:30 – 10 PM
DINNER AND DUELING PIANOS
Enjoy a good meal and listen to dueling pianos. Bring your requests!
LOCATION: GRAND BALLROOM

8:15 AM– 9:15 AM
FORUMS
This is an opportunity to meet with colleagues and discuss issues common to other institutions in your state. Topics to be discussed will be determined by those in attendance.
COLORADO FORUM (SESSION 8A)
FACILITATOR: PAUL MYSKIW, UNIVERSITY OF DENVER
LOCATION: SALON A
NEW MEXICO FORUM (SESSION 8B)
FACILITATOR: CAROLYN GUTIERREZ, UNIVERSITY OF NEW MEXICO
LOCATION: SALON B
WYOMING FORUM (SESSION 8C)
FACILITATOR: KYLA FOLTZ, CASPER COLLEGE
LOCATION: SALON F

9:15 AM – 9:45 AM
REFRESHMENT BREAK WITH EXHIBITORS
LOCATION: GRAND BALLROOM LOBBY
FIRST-TIMERS WRAP UP  (SESSION 9A)
All first-time attendees to the RMACRAO Annual Meeting are invited to talk about the conference and the RMACRAO organization. We will discuss what worked, what didn’t work, and what you would like to see at the next conference. Was there a topic you would like to hear about? Is there a topic that you would like to present? Is there something you would like to see RMACRAO do during the upcoming year? Bring all of your ideas to share with the group.
**PRESENTER:** Barbara Tucci, Santa Fe Community College
**LOCATION:** Salon A

DEALING WITH CHANGE?  (SESSION 9B)
Come hear a case study on how one registrar dealt with the process of changing over to an e-catalog system and no longer using a printed catalog. Hear the good, the bad, and the not so ugly realities faced when implementing change within an organization. Learn what worked well, what could have been done better, and how to help others adopt new ways of doing business.
**PRESENTER:** Charlie Couch, University of Northern Colorado
**LOCATION:** Salon B
**FACILITATOR:** Dahl Grayckowski, Colorado School of Mines

SPEED MATRICULATION WITH AUTOMATED TRANSFER EVALUATIONS  (SESSION 9C)
In Fall 2011, San Juan College was processing over 700 transcripts (not including evaluations for non-matriculated students). This volume created significant challenges for meeting enrollment goals. Learn how their department integrates enterprise content management technologies with Datatel to capture transcript data and streamline transfer credit processing.
**PRESENTER:** Sherri Gaugh, San Juan College
**LOCATION:** Garden Ballroom I
**FACILITATOR:** Jeanne Breiner, Colorado State University

INTERNATIONAL STUDENT ROUNDTABLE  (SESSION 9D)
International students are a growing population; let us equip you with tools for successful interactions.
**FACILITATOR:** Jill Johnson, University of Wyoming
**LOCATION:** Garden Ballroom II

STRATEGIC ENROLLMENT MANAGEMENT ROUNDTABLE  (SESSION 9E)
This Roundtable will allow for the opportunity to discuss or highlight your Strategic Enrollment Management (SEM) initiatives. For example share your SEM as a component of strategic planning, SEM as a driver of change, and how to leverage technology for SEM objectives.
**FACILITATOR:** Paula Martinez, Metropolitan State College of Denver
**LOCATION:** Garden Ballroom III
DEGREEWORKS: FANNING THE EMBERS OF STUDENT SUCCESS (SESSION 9F)
Learn how Western State College of Colorado implemented DegreeWorks from installation to the roll-out for faculty and students. Get a glimpse of how this tool is streamlining advising for faculty and staff and with a click of a mouse how students have instant access to a “real-time” roadmap to graduation.
**Presenter:** Debra Clark and Ginny Hayes, Western State College of Colorado
**Location:** Salon F
**Facilitator:** Greg Cunningham, University of Wyoming

11:00 AM – 12:30 PM

CLOSING SESSION
WORKING TOWARD SOMETHING BIGGER THAN YOURSELF... YOU CAN LEAD OR MANAGE
Jason Thompson will share his story about struggling to learn to read and flunking out of college to becoming the Vice President, for Community Wellness and Diversity at INTEGRIS Health and, most recently appointed the first Director for Diversity and Inclusion at the United State Olympic Committee. Jason will share how he has been successful in building teams and setting visions. He will reveal how he has always found ways to work toward something bigger than himself and that every challenge creates opportunities to lead or manage.
**Presenter:** Jason Thompson, Director of Diversity & Inclusion, United States Olympic Committee
**Location:** Grand Ballroom

1:00 PM – 4:00 PM

BUMS MEETING (BANNER USERS OF THE MOUNTAIN STATES)
This will be an open forum/roundtable discussion for people from schools who use the Banner Student Information System.
**Location:** Salon AB

1:00 – 3:00 PM

RMACRAO Board of Directors Meeting
All current, ingoing, and outgoing members of the RMACRAO Board of Directors need to be in attendance.
**Location:** UW Boardroom
BUSINESS MEETING AGENDA

July 19, 2012

I. Call to Order
   Kelley Christman, President

II. Minutes from the 2011 Annual Meeting
   Kathy Kendall, Secretary

III. Treasurer’s Report
   a. 2011-2012 Budget
   Susan Foster, Treasurer
   b. 2012-2013 Proposed Budget

IV. AACRAO Representative Report
    Nancy Krogh, AACRAO Vice President for Finance

V. RMACRAO President Report
    Kelley Christman, President

VI. Nominations & Elections Report
    Barbara Tucci, Past President

VII. RMACRAO 2012 Review & Recognition
    Lane Buchanan, President-Elect
    Nicole Candelaria, LAC Chair

VIII. Recognition of Retirees
      Kelley Christman, President

IX. Other Awards
    Lara Medley, Past President

X. Web Developer Report
    Corey Wahl, Web Developer

XI. Old Business
    Kelley Christman, President

XII. Passing of the Gavel
     Kelley Christman, President

XIII. 2012-2013 President Remarks
      Lane Buchanan, President

XIV. New Business
     Lane Buchanan, President
     a. New Member Applications (copy of each application is included in this program)

XV. RMACRAO 2013-Colorado Springs
    Jason Maxwell

XVI. Announcements
     Lane Buchanan, President

XVII. Adjournment
      Lane Buchanan, President
I. Call to Order: The Annual Meeting was called to order at 11:54 am on Thursday, July 21, 2011 by President Barbara Tucci of Santa Fe Community College, at the Hyatt Regency Denver Technical Center in Denver, Colorado. Barbara indicated that a quorum was present as established by the association bylaws. Barbara recognized the current board members present for the meeting:
- Kelley Christman, President-Elect and Program Chair for the 2011 Annual Meeting, University of Northern Colorado
- Lane Buchanan, Vice President for Wyoming, University of Wyoming
- Dahl Grayckowski, Vice President for Colorado, Colorado School of Mines
- Carolyn Gutierrez, Vice President for New Mexico, University of New Mexico
- Paul McCarty, Newsletter Editor, University of Denver
- Lara Medley, Past President, Exhibitor Liaison and LAC Chair for the 2011 Annual Meeting, Colorado School of Mines
- Nolan Oltjenbruns, Historian, Colorado School of Mines
- Corey Wahl, Web Developer, University of Colorado Boulder
- Kathy Kendall, Secretary, Fort Lewis College
- Katie Pederson, Treasurer, Argosy University

II. Minutes from the 2010 Annual Meeting: The minutes of the 2010 Annual Meeting held in Santa Fe, New Mexico, were submitted by Kathy Kendall, Secretary to the membership for revision and/or approval. Robin Alden, Mesalands Community College, moved and Kimberly Bright, Lamar Community College, seconded to approve the minutes as presented. The motion passed unanimously.

III. Treasurer's Report: The 2010-2011 Budget was submitted by Katie Pederson, Treasurer. She stated that we were living within our budget. The 2011-2012 proposed budget was also presented by Katie. Barbara Todd, University of Colorado Boulder, asked that the Board include the revenue and expenditures for each annual meeting on the budget report in the future. Lara Medley, Colorado School of Mines, made the motion to add this information to the budget and Barbara Todd, University of Colorado Boulder seconded the motion. The motion passed unanimously.

IV. AACRAO Representative Report: Luisa Havens, AACRAO Vice President for Access and Equity.
- The membership can now attend the AACRAO Annual Meeting virtually.
- There are a numbers of annual offerings from AACRAO including the Annual Meeting, the AACRAO Technology Conference, the AACRAO Transfer Conference, and the Strategic Enrollment Management Conference.
- AACRAO also provides a wide variety of services for the membership.

V. President's Report
Barbara Tucci reported that during the past year the board focused on ideas to improve the budget process and accountability of the Local Arrangements Committee. She also recognized the members of the board who will be leaving this year:
- Dahl Grayckowski, Vice President for Colorado
- Lara Medley, Past President
- Lane Buchanan, Vice President for Wyoming

VI. Nominations and Elections' Report
Lara Medley reported the results of the recent elections, in which we had 34 votes from institutions in all three states. This represented 50% of the possible votes we could receive. The newly elected officers are:

- President-Elect: Lane Buchanan, University of Wyoming
- Vice President for Colorado: Katie Velarde, Colorado State University Pueblo
- Vice President for Wyoming: Stacy Maestas, Laramie County Community College
- Treasurer-Elect: Susan Foster, Fort Lewis College

Lara also recognized the newly appointed board members:

- Treasurer: Katie Pederson, Argosy University who replaced Kathy Fuller upon her resignation
- Historian: Nolan Oltjenbruns, Colorado School of Mines who replaced Thomas Hartman upon his resignation

**VII. RMACRAO 2011 Review**
Kelley Christman recognized those that helped pull together presentations, presenters, and facilitators. Barbara Tucci presented Kelley with a gift of appreciation.

Lara Medley recognized those that helped with the local arrangements for all of the work that they did. Barbara Tucci presented Lara with a gift of appreciation.

**VIII. Recognition of Retirees**
Barbara Tucci recognized those members of our organization who have retired in the past year:
- Terri Burleson, University of Colorado Denver

**IX. Other Awards**
The Distinguished Service Award is given to those members who have participated in the organization at numerous levels. Lara Medley presented the award to Mr. LeRoy Rooker, AACRAO Senior Fellow.

**X. Web Developer Report**
Corey Wahl announced to the group that the RMACRAO website is ready to undergo an overhaul, and the RMACRAO forum will be retired after the meeting. He also mentioned that there are several new technologies that we may be able to use for our organization such as email list-serve, Twitter, Facebook, SharePoint servers, and webinar hosting.

**XI. Old Business**
None

**XII. Passing of the Gavel**
Barbara Tucci thanked the membership for the honor of serving the organization. Barbara invited Kelley Christman to the podium for the passing of the gavel and the presentation of the dowry. Kelley presented Barbara with a plaque signifying her service to RMACRAO.

Kelley recognized all those that have encouraged her and thanked the membership for their trust in the Board of Directors.

**XIII. New Business**
- **Applications for Membership:**
  - Katie Pederson presented an application for membership from Lamar Community College, it was determined that the college was already an active member and no action was necessary.
  - Katie Pederson presented an application for membership from Eastern New Mexico University Ruidoso. Carolyn Gutierrez, University of New Mexico, made a motion to accept the membership application and
John Salnaitis, University of Colorado Colorado Springs seconded the motion. The motion passed unanimously.

- **Requested Bylaws Revisions:**
  - Kelley Christman presented a proposed change to the Exhibitor Liaison position that would modify the title and duties to include Local Arrangements Liaison. Robin Alden, Mesalands Community College, made a motion to accept the change, and Diana Anglin, Colorado School of Mines, seconded the motion. Discussion centered on making this change to increase the accountability and publishing the outcome of meeting. The motion passed unanimously.
  - Kelley Christman presented a proposed change to the bylaws to add a Marketing and Communications Coordinator to the Board of Directors as an appointed position. Katie Velarde, Colorado State University Pueblo, made a motion to accept the new position as an ex-officio member of the Board of Directors for a two-year term with reappointment possible. Kimberly Bright, Lamar Community College, seconded the motion. The motion passed unanimously.
  - Kelley Christman presented a proposed change to clarify the Awards, Honors, and Recognition section of the bylaws. Robin Alden, Mesalands Community College, made a motion to create an Awards, Honors & Recognition Committee whose purpose shall be to identify Association members who deserve the recognition of the Association. The committee shall be chaired by the immediate Past President. Twila Humphrey, Pikes Peak Community College, seconded the motion. The motion passed unanimously. Barbara Todd, University of Colorado Boulder, suggested that there should be more criteria to be awarded the Distinguished Service Award, and noted that for Honorary Memberships, the words ‘any annual meeting’ be removed from the first sentence of the description. Dennis Becker, University of Denver, made a motion to approve the changes to the descriptions of the honors and awards. Skip Ackler, Colorado State University, seconded the motion. The motion passed unanimously.
  - Lara Medley presented Honorary Membership to LeRoy Rooker, AACRAO Senior Fellow.
  - Kelley Christman gave mention to the discussion in the membership concerning the change of our membership definition to include proprietary institutions as full members rather than associate. No action will be taken at this meeting; however, a webinar will be happening on October 18, 2011 to discuss the issue.

XIV. **RMACRAO 2012-Wyoming**
The next Annual Meeting will take place July 18-20, 2012 at the Hilton Garden Inn in Laramie, Wyoming.

XV. **Announcements**
- A group photo will be taken in the lobby at 5:30 pm.
- Board of Directors members will have a photo taken immediately following the business meeting.
- There will be a barbeque at Avow Systems at 6:00 pm.
- The group traveling to Comedy Works will be meeting at 5:45 pm in the lobby.
- Turn in your nametags for a chance to win free registration to the next meeting.
- Dessert with exhibitors immediately following this meeting.

XVI. **Adjournment**
A motion was made to adjourn by John Salnaitis, University of Colorado Colorado Springs, and seconded by Jason Maxwell, University of Colorado Colorado Springs. The motion passed unanimously and the meeting was adjourned at 12:52 pm.
# CURRENT BUDGET

**Fiscal Year 2011-2012**

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*Updated 6/1/2012*
## PROPOSED BUDGET

### Fiscal Year 2012-2013

#### Proposed Budget for Fiscal Year 2012-2013

### Revenue

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### Expenses

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<tr>
<td>Prof Development Scholarships</td>
<td>$1,500</td>
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<td>Web Support</td>
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<td>Credit Card Fees</td>
<td>$800</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$6,750</strong></td>
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</tbody>
</table>

### Adjustments Summary:

**Revenue**
The proposed budget assumes revenue with the current level of memberships including three new memberships to be voted on at 2012 Annual Meeting for Santa Fe University of Art and Design, Nazarene Bible College, and Colorado Technical University.

**Expenses**
Increased Professional Development Scholarships by $500.
Decreased Executive Committee by $190 to balance budget.
Decreased President's Travel by $260 to balance budget.
Decreased Miscellaneous by $50 to balance budget.
Decreased Advertising/Recognition by $10 to balance budget.
Decreased AACRAO Reception by $550 to balance budget.
Decreased Peer Evaluation by $300 to balance budget.
Decreased Web Support by $310 to balance budget.

Submitted by
**Susan Foster**
**RMACRAO Treasurer**

June 25 2012
Application for RMACRAO Institutional/Organizational Membership

Please complete the following information. The information you provide will be distributed at the annual RMACRAO meeting to provide the constituency with information they will need for voting on your acceptance into RMACRAO. The application deadline is May 1 to be voted on at the July annual meeting. See page 2 for more information about membership and dues.

Name of Institution/Organization: Nazarene Bible College
Address: 1111 Academy Park Loop
City: Colorado Springs  State: CO  Zip Code: 80910
Website: www.nbc.edu
Contact Person (name, e-mail, & phone number): Jay Ott, jwoott@nbc.edu, 719.884.5081

Institution Type (please check only one)
☐ 2 years (lower division only)
☐ 2+ years (upper division w/grad.)
☐ 2 years (upper division only)
☒ 4 years (undergraduate)
☐ 4+ years (undergrad., grad., and/or professional)
☐ 1+ years (graduate and/or professional)
☐ Other

Institution Control
☐ Public
☒ Private, Nonprofit
☐ Other (proprietary)

Enrollment (if applicable): 876  Certificate/Degrees Offered: B.A. MINISTRY

Description of your organization or institution. Please be as detailed as possible in the space provided below:

NBC is a denominational school preparing adult students for a variety of professional careers in Christian ministry, including pastors, educators, music ministry, musicians, chaplains, and social/parachurch administrators.

Return completed form to: Carolyn Gutierrez, RMACRAO Treasurer
Senior Scheduling Coordinator
The University of New Mexico
Office of the Registrar
MSC06 3650
Albuquerque, NM 87131-0001
cosme@unm.edu
505-277-0366
505-277-7585 (Fax)
Application for RMACRAO Institutional/Organizational Membership

Please complete the following information. The information you provide will be distributed at the annual RMACRAO meeting to provide the constituency with information they will need for voting on your acceptance into RMACRAO. The application deadline is May 1 to be voted on at the July annual meeting. See page 2 for more information about membership and dues.

Name of Institution/Organization: Santa Fe University of Art and Design (SFUAD)
(Formerly College of Santa Fe)

Address: 1600 St. Michael's Drive

City: Santa Fe State: NM Zip Code: 87505

Website: www.santafeuniversity.edu

Contact Person (name, e-mail, & phone number): Mary Angell, mary.angell@santafeuniversity.edu; 505-473-6317

Institution Type (please check only one)
☐ 2 years (lower division only)
☐ 2+ years (upper division w/grad.)
☐ 2 years (upper division only)
☐ 4 years (undergraduate)
☐ 4+ years (undergrad., grad., and/or professional)
☐ 1+ years (graduate and/or professional)
☐ Other

Institution Control
☐ Public
☐ Private, Nonprofit
☐ Other (proprietary)

Enrollment (if applicable): 449 Certificate/Degrees Offered: BA, BFA, MA (Education)

for Spring 2011

Description of your organization or institution. Please be as detailed as possible in the space provided below:

Santa Fe University of Art and Design fulfills its educational mission by operating as a private, comprehensive institution grounded in a strong liberal arts curriculum and distinguished by its programs in the creative arts. Effective Fall 2010 the name of the college was officially changed. The new name reflects the mission and vision of the school, while also recognizing and upholding the reputation of the college, its students, alumni, faculty, and staff. The new name strongly supports both the university's current and future programs in art and design. SFUAD is accredited by the Higher Learning Commission and a member of the North Central Association.

Return completed form to: Carolyn Gutierrez, RMACRAO Treasurer
Senior Scheduling Coordinator
The University of New Mexico
Office of the Registrar
MSC06 3650
Albuquerque, NM 87131-0001
cosme@unm.edu
505-277-0366
505-277-7585 (Fax)
Application for RMACRAO Institutional/Organizational Membership

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Name of Institution/Organization: Colorado Technical University

Address: 4435 N Chestnut St

City: Colorado Springs

State: CO

Zip Code: 80907

Website: www.coloradotech.edu

Contact Person (name, e-mail, & phone number): Joshua Fry, jfry@coloradotech.edu, 719-590-6824

Institution Type (please check only one)

☐ 2 years (lower division only)

☐ 2+ years (upper division w/grad.)

☐ 2 years (upper division only)

☐ 4 years (undergraduate)

☐ 4+ years (undergrad., grad., and/or professional)

☐ 1+ years (graduate and/or professional)

☐ Other

Enrollment (if applicable): 2500+

Certificate/Degrees Offered: Associate, Bachelor, Master, Doctorate

Description of your organization or institution. Please be as detailed as possible in the space provided below:

CTU has a large online program and campuses located in Colorado Springs, Pueblo, Denver, Westminster, Sioux Falls, and North Kansas City. CTU is regionally accredited through the Higher Learning Commission.

Return completed form to: Carolyn Gutierrez, RMACRAO Treasurer

Senior Scheduling Coordinator

The University of New Mexico

Office of the Registrar

MSC06 3650

Albuquerque, NM 87131-0001

cosme@unm.edu

505-277-0366

505-277-7585 (Fax)
HONORARY MEMBERSHIP

Paul Berwick (1999)
Bill Bruner (1990)
George Burnham (1992)
Rich Davis (1994)
Allan Eddy (1999)
Steve Eckerholm (2004)
Wayne Farley
Bill Haid (2009)
Dave Hunt (1996)
Randy Kouba (2004)
Bernie Linenberger (1990)
Shelly May (2009)
Tom McKechney (2010)
Joe Orndorff (2010)
Bob Preston (1996)
LeRoy Rooker (2011)
Charles Selden (1992) Deceased
Christopher Kyle Sena (2010)
Kathleen Sena (2010)
Goldie Ward (1990)
Bob Weaver (1990)

RMACRAO 2013

THE 2013 RMACRAO ANNUAL MEETING WILL BE HELD IN COLORADO SPRINGS, CO; WE LOOK FORWARD TO SEEING YOU THERE!
### 2012 Annual Meeting Evaluation

<table>
<thead>
<tr>
<th>Professional Relevance of Topic:</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
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<tbody>
<tr>
<td>Sara Axelson (Opening Session)</td>
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<tr>
<td>Cliff Harbour (Plenary Session)</td>
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<td>Jason Thompson (Closing Session)</td>
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<td>Time Allotted to Visit with Exhibitors</td>
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<td>First-Time Attendee Activities</td>
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<td>President’s Reception</td>
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<td>Business Luncheon &amp; Meeting</td>
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<td>Thursday Evening Event Options</td>
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<td>Annual Meeting Site</td>
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<td>Accommodations at the Hilton Garden Inn</td>
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<td>Food Service at the Hilton Garden Inn</td>
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<td>Overall Quality of the Annual Meeting</td>
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Have you attended a RMACRAO Annual Meeting in the Past?   [ ] YES   [ ] NO

If yes, how many? _______

What did you like best about the 2012 Annual Meeting?

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

What did you like least about the 2012 Annual Meeting?

________________________________________________________________________

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2012 OPENING SESSION EVALUATION

Sweet, Spicy and Sticky: Savoring Your Professional Experiences
Sara Axelson
Opening Session
Wednesday, July 18th 12:45 – 1:45

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Presenter: Sara Axelson

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Should this session be offered again in the future? [ ] YES [ ] NO

Comments:

____________________________________________________________________________________

____________________________________________________________________________________

Suggestions for Future Programs:

____________________________________________________________________________________
# 2012 Plenary Session Evaluation

The Accountability Environment For Higher Education Institutions  
Cliff Harbour  
Plenary Session  
Thursday, July 19th 1:30 – 3:00

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Should this session be offered again in the future?  
[ ] YES  
[ ] NO

Comments:

________________________________________________________________________
________________________________________________________________________
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Suggestions for Future Programs:

________________________________________________________________________
________________________________________________________________________
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# 2012 Closing Session Evaluation

**Working Toward Something Bigger Than Yourself...You Can Lead Or Manage**  
**Jason Thompson**  
**Closing Session**  
**Friday, July 20th 11:00 – 12:30**

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**Presenter: Jason Thompson**

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Should this session be offered again in the future? [ ] YES [ ] NO

Comments:

__________________________________________________________________________

__________________________________________________________________________

__________________________________________________________________________

Suggestions for Future Programs:

__________________________________________________________________________

__________________________________________________________________________
FLOOR PLANS

IF YOU WISH TO RECYCLE THIS PROGRAM, YOU MAY LEAVE IT AT THE REGISTRATION TABLE ON FRIDAY AS YOU ARE LEAVING.