MINUTES

RMACRAO
Annual Business Meeting – 2005

July 21, 2005

Boulder, Colorado

I.  Call to Order:  The 29th Annual Meeting was called to order at 12:05 p.m. by President Scherazade (Shez) Downey of the University of Denver, at the Millennium Harvest Hotel in Boulder, Colorado. Shez introduced current Board members, the Local Arrangements Committee Chair, Vince Calvo, and distinguished guests, Betty Huff, Dale Gough, AACRAO International Education Services, and Luz Barrerras, New Mexico Institute of Mining and Technology, national AACRAO dignitaries.

The current board members present introduced by Shez were:

Mary Angell, President Elect, College of Santa Fe, Sherri Waggoner, Vice President, Colorado, Ft. Lewis College, Ed Preble, Treasurer, New Mexico Military Institute, Steve Ellis, Historian, University of Colorado at Colorado Springs, Tammy Aagard, Vice President, Wyoming, University of Wyoming, Brad Bankhead, Vice President, New Mexico, Sally Page, Newsletter Editor, University of Colorado at Boulder, Vince Calvo, LAC, University of Colorado at Boulder, and Robert Hensley, Secretary, University of Wyoming.

II.  Report from the Secretary:  The minutes of the 2004 Annual Meeting in Casper, Wyoming, were submitted by Robert Hensley, Secretary. They were approved as submitted without any changes.

III. Report from the Treasurer:  The 2004-2005 budget was submitted by Ed Preble, Treasurer. The 2004-2005 budget with expenditures was approved as submitted without any changes.

IV.  Report from the AACRAO Representative:  Betty Huff, Vice President for Leadership and Development, AACRAO, Associate Vice President for Student Services & Enrollment at University of California, extended warm greetings from the AACRAO President and Board Members, and the national office. She shared the annual membership by profession: 37% are in enrollment management, financial aid, institutional research, and
international, 35% are in academic records and registration, and 28% in admissions. She emphasized the importance of membership participation in the organization at both the regional and national level. And reviewed the services provided by the national organization and office such as publications, seminars, institutes, workshops, and of course the annual meeting. Finally, she reminded everyone to attend the next annual meeting in San Diego, April 17-21.

V. **Nominations & Elections Report:** Shez Downey announced the results of the annual election and the following members elected to office as reported to her by Past President Tamara Lehner: President-Elect, Sherri Waggoner, FLC; Treasurer, Stuart Thomas, Aims Community College; Vice President for Colorado, Lara Medley, Colorado School of Mines; and Vice President for Wyoming, Sandy Eisenman, Sheridan College.

VI. **Local Arrangements Committee:** Vince Calvo, LAC, provided an update to the conference activities, thanked the LAC members for their significant contributions to the annual meeting. He reminded folks about the Texas Hold’em tournament, the first timers breakfast, and the BUG meeting. Vince concluded with the following comment, “*Hot diggity dog, it is hot, where is the AC*”.

VII. **Distinguished Service Award:** Mary Angell and Sherri Waggoner presented the annual DSA to the respected and esteemed Kathleen Sena of the University of New Mexico recognizing her numerous leadership, professional and personal contributions to RMACRAO.

VIII. **Old Business:** Sally Page updated the membership on the continuing saga of AACRAO hosting the RMACRAO website on their server. We are not yet on the AACRAO website since they are having problems with it. She said we may want to consider asking the University of Colorado if they would host our website. RMACRAO has not spent any money to date. In the future we will have the ability to post conference presentations to the RMACRAO website.

IX. **Passing of the Gavel:** Shez passed the ceremonial gavel, tiara, royal jewels, and the special small gavel to the new president, Mary Angell. Shez received a plaque for her service as president.
X. **New Presidential Remarks:** Mary Angell shared her journey from New Jersey to New Mexico and acknowledged the professional support given to her by everyone but especially Steve Ekerholm, Kathleen Sena, and of course Sherri Waggoner. She gave the membership a charge and a challenge to become involved with the RMACRAO organization. She also paid a warm welcome to the Nebraska colleagues present at the annual meeting. And concluded with an emphasis on the conference theme, Be Bold in Boulder and get out of your comfort zone and be willing to take a risk.

XI. **New Business:** Ed Preble reminded the membership that we are using a transitional budget due to the change in the beginning of the fiscal year from July 1 to October 1. Ed presented the proposed 2005-2006 budget to the membership. A motion to approve membership was made, seconded, and approved as submitted.

a. Ed also informed us of the following applications for membership to RMACRAO. Rocky Mountain College of Art & Design, Lakewood, Colorado for full membership. A motion to approve membership was made, seconded, and approved. Nel Net, a financial clearing house, Ft. Collins, Colorado for associate membership. A motion to approve membership was made, seconded, and approved. Johnson & Wales University, Aims, Colorado, for full membership. A motion to approve membership was made, seconded, and approved.

XII. **RMACRAO 2006:** Denise Esquibel, New Mexico State University, LAC, 2006 Annual Meeting, gave a warm welcome and invitation to the membership to attend next year’s meeting to be held at the Inn of the Mountain Gods at Mescalero, New Mexico.

XIII. **Adjournment:** A motion was made, seconded, and passed to adjourn at 1:17 p.m. Mountain Daylight Time.

Respectfully submitted by:

Robert Hensley
Secretary