Minutes of the RMACRAO Executive Committee  
April 23, 2001  
Seattle, Washington

I. **Call to order:** President Linda King called the meeting to order at 12:07 p.m.

II. **Formal Approval of March 2, 2001 Minutes:** Secretary Nolan Oltjenbruns distributed the minutes for review by the Executive Committee. Needed corrections were noted, and the final version will be posted on the web site in early May. Minutes were approved.

III. **President’s Report:**

1. Constitution questions:
   A. Absence of President: It will be proposed, via amendment to the Constitution, that in the absence of the President, meetings will be conducted by the Past President.
   B. Legislative Advisory Representative approval: AACRAO will be contacted in order to obtain the text needed for amending the Constitution to formalize this new position.

2. Newcomers: Linda’s plans are to solicit volunteers to serve as mentors to newcomers to the organization. First-time registrants will be referred to a mentor, who will facilitate integrating them into the organization. More details will be included in the Summer newsletter.

IV. **Past President’s Report:**

A. Incorporation: In Luz Barreras’ absence, Linda distributed copies of a letter from the attorney Luz had contacted. No further progress has been made. Luz will be asked to move forward with this, using the AACRAO model in amending the Constitution.

B. Elections: On Luz’ behalf, Linda distributed a list of nominees for the various open positions. Luz will gather the remainder of the needed biographical information and then distribute ballots, with requested return by mid-May.

C. Awards: Luz compiled a list of awards to be given, and also requested information about retirees.

V. **President Elect Report:** Expansion of RMACRAO – No further progress has been achieved. Steve Ekerholm will ask Randy Kouba to assist next year in surveying the membership to determine their wishes.

VI. **Newsletter Update:** Sally Page will soon distribute article assignments for the Summer newsletter.
VII. **Treasurer’s Report:** Kathleen Sena reported a current bank balance of $16,532.93. It was noted that, as the Directory has not yet been distributed, there has been no charge against that budget line. A discussion was held as to whether a published directory is still necessary, given the easy access to directory information at the website. It was decided to proceed with the Directory this year, and to gather information from the membership concerning their needs.

VIII. **RMACRAO 2001:**

A. Local Arrangements -- Jeff Hammer indicated that planning for the Annual Conference is on track. Copies of the registration brochure, soon to be mailed to all members, were distributed. Ten vendors have paid fees, and additional payments are still expected. Jeff and Misty Sellden still plan to solicit the vendor group for refreshment break sponsorship.

IX. **Vice President Reports:**

A. Wyoming -- Tamara Lehner has received two applications for travel grants.
B. Colorado – Cher Downey has received three travel grant applications.
C. New Mexico – No report was available.

X. **Legislative Review:** No report was available.

XI. **Historian Report:** No report was available.

XII. **New Business:** None

XIII. **Next Meeting:** The next meeting will be held in Grand Junction on Monday, June 4, 2001. A conference call will be arranged in order to accommodate those unable to attend in person.

XIV. **Announcements:** None

   Meeting was adjourned at 1:22 p.m.

Submitted by:

Nolan Oltjenbruns
Secretary