MINUTES

RMACRAO
Board of Directors Meeting

July 21, 2006
Mescalero, New Mexico

I. Call to Order: Mary Angell, President, called the meeting to order at 1:20 pm.

II. Board members present: Mary Angell, Sherri Waggoner, Tammy Aagard, Laura Medley, Rosie Corrie, Laurie Watkins, Dawn Carver, Steve, Ellis, Denise Esquibel, Shelly Loomis, Kathleen Sena, Sally Page, and Stuart Thomas.

III. Welcome: Angel welcomed the new board members, Tammy Aagard, Dawn Carver, and Rosie Corie.

IV. Secretary’s Report: Minutes written by Tammy Aagard from the June 2, 2006 board meeting in Navajo Lake were submitted.

V. Treasurer’s Report: Stuart provided the upcoming budget. He will also provide Quicken to Shelly to insure that all reporting will be the same. A report will be provided at the first board meeting to see where we stand financially.

VI. Old Business:
A. Annual Meeting Final Report
Denise Esquibel will be meeting with the staff of Inn of the Mountain Gods for a final evaluation. She will be discussing some of the issues that the LAC committee had, including bad internet connections and some of the rooms not being totally set up. She has indicated that currently we are $1600 under budget. We had a total of 122 attendees with 2 cancellations due to health.

B. General follow-up/comments on annual meeting
Program evaluations will be tallied and consolidated by Tammy Aagard. Several suggestions were brought forward by board members which include the following:

- Include a ½ hour break on the last day for check out, maybe not have the last exhibitor break. Kathleen feels, however, that we need that last break, even if RMACRAO sponsors it.
- Exhibitors could maybe pack up on Thursday night as they are not getting much traffic on Friday. Also ask them to fill out evaluation forms
- Format of door prizes worked well this year. It was discussed that every attendee brings a T-shirt from his/her school and have a T-shirt swap. Maybe we need to limit the number of door prizes each school brings.
- Sally voiced a concern that more time needs to be allowed for 2 & 4 year forums.
- Plenary session could have been turned into a workshop.
- It was also mentioned that we could eliminate the opening session and provide more activities for those members who do not golf.
- Facilitators for the round tables could maybe list a couple of possible topics in the program.

VII. New Business

A. Nominations and Elections: Angel has appointed the 3 vice presidents to the nomination committee. They are to pick one other individual from their state to also serve on the committee for a total of 6 individuals for a period of one year.

B. First Timers’ Activities: It was decided that the activities for the first time attendees for the 2007 meeting will be planned by the past presidents.

C. Board Notebooks: Angel is concerned that the notebooks that are supposed to be handed down to new board members have been misplaced. The possibility was discussed that any old notebooks could be stored by the Historian and only current notebooks are handed down to the new board members.

D. Exhibitor Liaison: A new appointed position was added to the board, Exhibitor Liaison. This position will coordinate with exhibitors coming to the annual meeting each year. Angel appointed Kathleen Sena to the position.

E. New board members: Angel provided a copy of the by-laws to Dawn Carver and Rosie Corrie, and requested they read them and add them to their notebooks. Sally Page also provided a list of responsibilities for the Web and Newsletter to Dawn and Rosie.

F. Annual Memberships: The new fiscal year starts October 1, 2006. Invoices for dues will be out the first of September. The board will also investigate the regional schools that are currently not members and have a membership drive to increase our membership.
G. **Upcoming Board Meetings:**
A web demonstration will be provided at the first fall meeting in Estes Park. The web site will go live after approval from the board. A final 2006 LAC report will also be provided at Estes Park. The dates for the upcoming board meetings were set as follows:
September 21 & 22, 2006 in Estes Park at Stanley Hotel.
February 27, 2007 in Boston at AACRAO.
June 4, 2007 location TBD.
July 20, 2007 after to RMACRAO Annual Meeting.

VIII. **Adjournment:** As there was no further business to come before this committee, the meeting as adjourned ad 2:45 pm

Respectfully Submitted by
Dawn Carver
Secretary