RMACRAO Board of Directors  
Pre-Conference Board Meeting  
July 20, 2010

Members Present: Lara Medley, Paul McCarty, Barbara Tucci, Dahl Grayckowski, Tom Hartman, Denise Esquibel, Kathy Fuller, Carolyn Gutierrez, Lane Buchanan, Corey Wahl, Kelley Christman

Members Absent: Nolan Oltjenbruns, Jennifer Schufer

1. Called to order at 6:08
2. Formal Approval of February 9, 2009 Minutes
   a. Motion to approve minutes by Kathy, second by Barbara. Motion passed.
3. Approval of the 2010-11 Proposed Budget
   a. Decrease to Professional Development line item of $500 to help cover the costs associated with credit card fees.
   b. Adjustment to the revenue line item because a college in Wyoming applied for a new membership, however, it was just a name change so we counted them twice. We also lost ACT as a member.
   c. Motion to send the budget to the full membership for approval by Kathy, seconded by Denise. Motion passed
4. Presidential Resignation
   a. Nolan left the University of Northern Colorado he has a folder that we can send to him for recognition.
   b. Motion to name Lara as Acting President and then Past President to complete his term by Denise, seconded by Dahl. Motion passed.
   c. Lara will continue on as the Exhibitor Liaison in addition to assuming the remainder of Nolan’s term.
5. President Elect Report
   a. Everything has come together, and there are great packets for the membership.
   b. One presenter will not be present due to an emergency but otherwise everything seems to be in order.
6. 2010 Local Arrangements Chair Update
   a. Everyone has a folder with name badges, tags, etc. We had an exhibitor that volunteered to print certificates, and all certificates are in the folders so we will not need to present certificates individually.
   b. Dinner buffet for the President’s reception instead of appetizers to help cover with our food guarantee.
   c. Kathleen will do the welcome.
   d. Barbara will send Corey the new program to put on the website.
7. Exhibitor Liaison Update
   a. We ended up with 16 exhibitors, which is a good number. They have really helped in donating towards breaks and take-away’s for our membership.
8. Web Developer Update
   a. Will post the program to the website tonight
   b. Will print a membership list for updating at registration.
c. Corey has created several new reports for us to use.

9. Future RMACRAO Meetings
   a. The plan is still to have UNC and CSU co-host the meeting in Denver in 2011.
   b. Lane asked about the possibility of moving the dates of the annual meeting for 2012. There may be a request from Kay Leum, from Western Wyoming College to move the dates in order to host the meeting. We will look at dates and discuss further at the next Board of Directors meeting.
   c. Lara has been in contact with someone who is in charge of site selection for meetings. This would be a free service to us, because the cost is covered by the hotel. Corey mentioned that we also have a similar option through Cvent.

10. Next meeting will take place on Friday, July 23rd at 12:30 PM
11. Meeting Adjourned at 6:42 PM.