RMACRAO Board of Directors meeting in Seattle, Washington 3 14 2011
Board Members present:  Katie Pederson, Kelley Christman, Lara Medley, Dahl Grayckowski, Kathy Kendall, Paul McCarty, Barbara Tucci, Lane Buchanan, Corey Wahl

Joining meeting via phone: Tom Hartman, Carolyn Gutierrez

1) Meeting was called to order by Barbara at 11:55 AM

2) Formal approval of the February 7, 2011 Board minutes

3) Kelley: brought BOD up-to-date on 2011 RMACRAO annual meeting plans. Lisa Haven, AACRAO representative will present a session. She also reminded everyone that the RMACRAO reception will be held at the Rock Bottom Brewery instead of the Tap House. Corey was dually impressed with the RMACRAO program. He suggested the addition of the years & location of past RMACRAO meetings. He also suggested the RMACRAO registration fee covers all costs.

4) Treasurer report-Katie: taxes have been filed and bills for C-vent have been paid. More schools have paid their dues.

5) Lane-VP Wyoming: contract has yet to be signed for 2012 RMACRAO meeting in Wyoming. Lane will send final contract to BOD for review beforehand. Still brainstorming on theme for the 2012 meeting. Dates for RMACRAO 2012 will be July 18-20, 2012. Kelley asked for information on the RMACRAO meeting in Wyoming for the 2011 RMACRAO program.

Dahl-VP Colorado:
--Hasn’t had a chance to call Colorado schools that owe dues.

6) Tom--Historian:
--Will send BOD motion/proposal to change verbiage for the admission application defining membership per suggestion from Paul and at the request of Barbara.
--The membership must receive notice 60 days in advance of the 2011 business meeting.

7) Paul—Newsletter:
--Corey has the newsletter and will post it to the RMACRAO website.
--The VPs will send it to the membership.

8) Corey:
--Has new version of membership that is easier to navigate. He will re-design website by 2011 annual meeting. Logo needs to be changed to a vector graphic so it can be used in various forms (refining the logo). Kathy asked about licensing the logo, etc. Corey will check with New Mexico about registering it (logo).
--Corey would like to do away with the forum and use a list serve or use a blog. The forum’s domain costs $36/year. Paul thinks we need to get the Communications position approved and filled, then have said position do an audit of how the membership uses the forum. Paul accepted Barbara’s request to put together a motion/proposal for the Communications position.
--Corey asked who writes the script for the Business meeting. Barbara has the script from last year and will send it to Kelley for revision.
--Corey wants to warm up the audience for the Business meeting & explain what the meeting is all about.
--Kelley informed the BOD that we would be seated at a head table at the July meeting.

9) Lara:
--Has been talking to several of the exhibitors at AACRAO to see if they would come to RMACRAO. She received several confirmations. LeRoy Rooker wants to attend! Dannette from Clearinghouse loves coming to our RMACRAO meetings because we include the exhibitors in all our events.
--Lara assigned vendors to members of the BOD (to invite the exhibitors to RMACRAO 2012).
--LAC contract for food is almost done. Skip is working on getting AV for rooms.
--Lara stated that Lane Buchanan will be the President-elect from Wyoming and that she has several prospects from Colorado for VP. She needs help from Wyoming for VP.
--Stated that Christy Sanford has accepted the nomination for Treasurer-elect.
--Lara needs nominations for honorary and/or distinguished members (if any).
--She also suggested giving recognition awards to vendors instead of giving them honorary/distinguished member awards. The BOD liked that suggestion.
--There was discussion about modifying the duties of the Exhibitor Liaison to work with the LAC. New duties would include the responsibility of the contract(s) for the annual meeting and to be a co-leader with the local arrangements committee. Carolyn moved for the change to occur and Lane seconded the motion. The BOD approved the motion.

10) Barbara adjourned the meeting at 1:13PM.