RMACRAO Board of Directors meeting in Denver, Colorado 7/22/2011

Board Members present: Barbara Tucci, Kelley Christman, Lara Medley, Lane Buchanan, Susan Foster, Katie Pederson, Nolan Oltjenbruns, Stacy Maestas, Carolyn Gutierrez, Corey Wahl, Kathy Kendall, Paul McCarty
Absent: Katie Velarde
Special Guest: Nicole Candelaria, LAC Co-chair, Sara Robinson, LAC Co-chair

I. Call to Order: Meeting was called to order by Kelley at 1:06pm

II. Welcome New Board Members:
Katie Velarde, VP Colorado
Stacy Maestas, VP Wyoming
Lane Buchanan, President elect
Nicole Candelaria, LAC Co-chair
Sara Robinson, LAC Co-chair
Susan Foster, Treasurer elect

III. 2011 Annual Meeting Discussion and Feedback
A. Meeting Site
Carolyn suggested a different venue for 2013; Lara-bottom line-in her opinion-to find a different venue as well; Kathy will check with Dr. Carol Smith on having the next Colorado annual meeting--Lara will get Kathy info on the LAC. There were sporadic internet issues at the hotel.
B. Sessions/Speakers
1st timers’ wrap-up--attendees loved the opening session. Paul enjoyed the Facebook session. It was better than the one at AACRAO. Carolyn reported that we were short on Admission sessions and degree audit sessions, like DARS. Timing of LeRoy Rooker’s session did not sit well with attendees after lunch and dessert. Tammy’s session was awesome, except the room was too cold for most people. Jolesh Photography would like to run the photos of the meeting up on the screen when handing out prizes at the end. Need longer blocks of time for round-tables and panel discussions and FERPA 101. Maybe do a webinar or a pre-conference workshop. Tammy’s pre-conference workshop was well received as well. There was a comment from a staff member at a private school that they felt that the sessions were Banner based, and that there should be more sessions concerning additional systems such as Datatel. Lara suggested a luncheon caucus for them or some period of time. Paul asked if we could survey the membership to see what the members want for their annual meeting. Members would like session concerning tips of the trade or a panel discussion.
C. Events
Go Rockies! Will lose ~$100 for bus transportation from the ball game and Comedy Works. Came out ahead with the golf tournament ~$200. Sponsor is not happy with the low registration numbers of RMACRAO members. Maybe redirect his contribution to having his company’s name on a t-shirt or a bag. Another suggestion is a fun run, but have it on a different day than the pre-conference workshop. Nolan suggested adding a question about this on the survey. Lara suggested not hiring entertainment for the full 3 hours for the President’s reception. The drinks were too expensive at the reception. AVOW BBQ went well-70 attendees. Comedy Works - 20 attendees, needed more details about the 2 drinks minimum. Possibly have a health session every morning for those that get up early.
D. Evaluations
Lane gets to compile the evaluations and send out thank-yous to presenters. Need to be reviewed by October’s meeting. Kelley will send template to Lane.

IV. Approved Changes to Bylaws
A. Exhibitor & LAC Liaison--Lara’s new title.
Carolyn stated that a few people had issues with the duties of this position. Thought the position had to do too much. Kelley and Lara clarified what the exact responsibilities were and will proceed as planned with the position.
B. Marketing & Communications Coordinator--Kelley would like an appointment by the next meeting. Jason Maxwell from UCCS is interested.
C. Proprietary Institutions:
We will have a webinar concerning the discussion of this position, October 18, 2011 at 2:00pm.
Members have voiced their concerns of not being heard or getting more information ahead of the meeting.
Lara suggested having a town meeting before the business meeting. Corey stated that we need to change the way we send information to the membership. Members want more transparency. They want to know the revenue/expenditures of the annual meetings.
D. RMACRAO Honors & Awards
Need to call Barbara Todd to get the wording for the Distinguished Service award for the amendment.
Barbara will contact her.

V. 2012 Annual Meeting Discussion
A. Meeting Site Information
Hilton Garden Inn
B. Program Information
LAC would like to do away with the RMACRAO t-shirts and have better quality bags. Vendor will provide the t-shirts. Kathy suggested a medallion for the 35th annual meeting. Clearinghouse will provide flash drives for the meeting. Try to get the presentations from the presenters prior to the meeting.
C. Events Information
At the President’s reception will have a casino night as well on Wednesday night. Thursday night, dueling pianos act. Tuesday night, outdoor area at a restaurant to hang out-Bailey’s; maybe bowling.

VI. Next Meeting
A. Laramie, Wyoming -- Monday, October 3, 2011
B. Will do a site tour.

VII. Additional Items
Corey needs info from the new board members.
VPs need to make sure we get updated information from the membership. Corey will send out the spreadsheet to the V.P.s.
Nolan asked when the next newsletter will be sent out. Paul will send out the call for info in September.

VIII. Adjourn
Nolan moved the meeting adjourn. Paul seconded the motion. Meeting was adjourned at 2:37PM.