



ROCKY MOUNTAIN ASSOCIATION OF COLLEGIATE REGISTRARS AND ADMISSIONS OFFICERS

COLORADO ♦ NEW MEXICO ♦ WYOMING ❖ FALL 2002 NEWSLETTER

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From the President

Greetings! The academic year of 2002-2003 is well upon all of us as you receive this newsletter. I hope the beginning of the semester got off to a great start for all of you. I know that this year is one full of challenges and changes for many of our members and schools. There are plenty of discussions taking place about the economy and its effects on higher education. Budget tightening is certainly being felt by many, and of great concern for all of us. We are being asked to take serious looks at how we provide services to those we recruit, admit, and retain at many of our schools. In other words, do more with less and stretch our resources even thinner. The new international report requirements are requiring many of us to add more on our already full plates. But do you know what the silver lining is in the clouds for all of us? It's each of us accepting our professional responsibilities and working and communicating with each other to work through the challenges we face in our professions. We have learned not to try to reinvent the wheel, but to talk to our associates at other institutions to see how they might be doing a process that can be adapted to our institutional practices.

And that is what RMACRAO is all about. And that is my message to you in this edition of our excellent newsletter. Over the past 26 years RMACRAO has grown to a membership of just about 450 individuals from two- and four-year institutions. From the front-line folks to those of us who spend many hours of our work days in meetings trying to make sure that our voices are heard to provide the services to our constituencies that we are responsible for. So to that note, I encourage every one of us to communicate with our fellow members when those questions come up on your campus about how to do more with less. Working together helps each of us learn, grow, and strengthen our relationship with RMACRAO and AACRAO.

I encourage each of you to take time to go to our super web site (registrar.colorado.edu/rmacrao) and look at the vast information you have right at your fingertips. We appreciate the great work Sally Page, our newsletter editor from University of Colorado-Boulder, puts into keeping our resource up-to-date. Our online membership directory is a great resource to have book marked when those questions come up about "how do other schools do it?" Past editions of our newsletters are a great resource to review to see who's doing what with technology. You'll also want to book mark the AACRAO web site (www.aacrao.org) for information on resources, activities, and issues that our national organization has available to us. Utilizing these two resources can certainly help us work smarter and not harder in these challenging times that all of us face.

I hope you have a good rest of the semester and please don't hesitate to contact me if you have ideas for RMACRAO growth, or questions/comments/concerns about our professional regional organization. I look forward to a positive and productive year for all of us.

– Respectfully, Kathleen F. Sena, RMACRAO President



Vice Presidents' Reports

Colorado - Becky Barnes

Effective September 1, **Fort Lewis College** is being governed by its own independent board. Interim president is currently **Dr. Robert Dolphin** and a search will be under way soon for a new college president. **Margy Dean Gray** recently accepted the position of director of extended studies. Margy comes to Fort Lewis College from the Washington, DC area where she was employed by the Wolf Trap Foundation. **Gretchen K. Foster** is moving from the University of South Florida to take the position of director of admission.

Two new counselors have joined the Office of Admissions and Undergraduate Recruitment at **Colorado State University**. **Lindsay Trottier** comes to Colorado State from Lakewood, CO and has spent the last two years working for the Mile High American Red Cross as a youth services specialist. She has had direct experience with international populations and has traveled throughout Europe, southern Africa, and South America. Lindsay will be responsible for international student recruitment. **Shelley Gomez** graduated from Colorado State with her bachelor's degree in history. She worked as program manager of the Real Estate and Appraisal Program at the University of Colorado at Boulder. Shelley will coordinate the Discovery Day Program and Junior Visit Days, as well as serve as the institutional representative for CESDA. Both counselors will be responsible for admissions decisions, counseling, and recruiting in addition to their specific program responsibilities.

Colorado State's Office of Admissions and Undergraduate Recruitment has just launched a new web site which has been designed to meet the needs of specific target audiences. Students will be able to connect to individualized websites for freshmen, transfers, readmits, second bachelor's degree candidates, and international students. The web site provides information about university programs, services, resources, financial aid, and admission requirements relevant to each group. See it at admissions.colostate.edu.

Rosie Sanchez, who has been with **Community College of Denver** since 1986, has just recently been promoted from graduation coordinator to Hispanic student services coordinator/VA certifying official. **Lia Nelson** was CCD's academic credentials examiner but is now the international student services coordinator. And CCD's newest employee is **Colin Schneider** who fills the position of enrollment services operation manager for Admissions, Registration and Records/International Student Services.

Northeastern Community College reports that **Student Life and Counseling Services** have kicked off a new student success initiative this fall. There are 457 traditional age students who live in the five residence halls on campus. All of these students will participate in a 90-minute program called "CHOICES About Alcohol Consumption." Professional and student staff participated in extensive training in preparation for leading the sessions. The curriculum is designed for college students and addresses personal responsibility, risks and the high cost of excessive drinking, strategies for reducing risks, and a personal plan concerning use of alcohol their first year in college. The group sessions are interesting and interactive. Leaders have reported a favorable response from many and a willingness to fully participate. The residential life staff has also made special efforts to inform students of disciplinary procedures relating to alcohol use. The student services division is expecting an outcome of decreased problems with abusive drinking and increased student success.

University of Colorado has put together a committee of representatives from each of the four campuses to work on **SEVIS compliance**. The committee includes mainly people from international education and admissions offices, with a single representative representing all the records offices. SEVIS compliance is a pretty big deal for CU as they have 2300+ international

students each year and 500+ exchange visitors. The group kicked off the project in May and has purchased the fsaATLAS system. It will be housed centrally at the university IT center and they hope to bring the system up in October for testing and training. CU is fortunate that their student system vendor is writing the interface to load student data to fasATLAS, though they will likely need to modify it to conform to CU-specific requirements. They will also need to write their own interface for the HR system. Efforts are now turning to defining new work processes and procedures and to better understand how SEVIS reporting requirements will affect those. They are looking closely at information flow between systems, and defining the system of record for key data items such as visa types and address. The university community has been very supportive of the project, with each campus agreeing to contribute to funding.

In September, **Mary Axelrod** joined the registrar's office at the **University of Northern Colorado** as the assistant registrar. For the past eleven years Mary served at a Missouri community college as an admissions coordinator, then moved to enrollment management, and most recently served as the assistant director of financial aid. She and her husband recently relocated to Colorado. She is originally from Chicago. UNC has also named a new president, **Kay Norton**. Kay replaces **Hank Brown** who has been appointed president and CEO of the Daniels Foundation. Prior to becoming UNC's first woman president, Norton was UNC's vice president of university affairs, general counsel and secretary to the board. **New projects** energizing admissions and registrar include faculty submitting grades online for the first time this fall, converting student identification numbers from social security numbers, SEVIS, and implementation of Image Now and Resource 25.

Vice Presidents' Reports (continued)

New Mexico - Sylvia Castillo

The University of New Mexico-Los Alamos is participating in a campus wide UNM pilot of **web grading**. Instructors teaching the first eight weeks classes will submit their grades online for the first time. Instead of filling out grade sheets, these instructors will fill out and send in their grades electronically. UNM-Los Alamos is excited to be a part of this new advance in technology and is hopeful this pilot will help things go smoothly when UNM institutes this change in grade submission for all instructors.

Irene Martinez of UNM-Los Alamos has had a title reclassification and promotion. Her title has been changed from administrative assistant to branch division enrollment representative. Irene has worked at UNM-Los Alamos for the past twelve years.

The University of New Mexico (all campuses) is going to join the many other schools across the country and implement a **new student information system**. An executive decision was made early this summer for UNM to implement an enterprise-wide system. What exactly does that mean? It means SCT financials, student systems, student financial aide, human resources and alumni. They'll start this fall with the financial side of the house, and then will begin the implementation of the student systems and student financial aid in the summer of 2003. Of course the student side of the house is not waiting until summer 2003 to see what they've gotten themselves into, and thus have already starting planning and working on decision making processes. They are planning site visits to other schools in New Mexico who are using the SCT Banner product, as well as schools in the RMACRAO area, and several other large schools in the country who are either still implementing or have completed their implementation and are still alive to talk about it.

Wyoming - Laurie Watkins

Casper College's director of enrollment services and former RMACRAO president **Linda King** married in July — her name is now Linda Toohey. Linda reports CC completed several construction projects this summer, including a new dance studio and a student lounge in the administration building.

Eastern Wyoming College welcomed aboard **Tanya Howery** as the coordinator of high school and college relations. Tanya was previously a pharmacy tech in Torrington and holds biology degrees from EWC and Lamar University in Beaumont, TX.

Chestine Kurth, director of records and research at **Central Wyoming College**, reports CWC implemented online registration in August. "It was used by many students at the end of August and first of September as the fall term started. Early spring term registration begins in November and we expect to see increased usage." Former Director of Admissions **Mary Gores** left CWC this summer to begin a new position in Jackson Hole. **William Maxwell** from the Riverton Chamber of Commerce and formerly with admissions at MSU-Billings was hired as the new CWC admissions director. **Brenda Barlow** moved to the position of admissions office assistant and **Melissa Metzler** was hired as the admissions office support assistant.

Laramie County Community College welcomes **Samantha McMenamy** as the career programs admissions representative.

Sheridan College hired **Micah Olsen** for the new position of recruitment coordinator. Micah graduated from Cortland State University in New York and previously worked in admissions for the Salisbury School in Connecticut. **Joel Davidson** also joined Sheridan College as the new academic advisor.

Western Wyoming Community College completed \$1.6 million in construction projects this summer, including chemistry lab and housing renovations, new tennis courts and children's play area, completion of the Weidner Wildlife Collection, and various campus maintenance projects.

The University of Wyoming hired **Nadine Alvarado** as admissions representative for minority recruitment. **Noah Buckley** returned to UW as associate director of admissions. In the registrar's office, transition has been the key word to describe the changes this past year. **Tammy Aagard**, associate registrar, provided excellent leadership and outstanding service as the acting registrar before returning to her former position. **Lane Buchanan** was promoted to the other associate registrar position after **Shelly Dodd** accepted a position in the admissions office. There are three new degree analysts, **Nicole Clark**, **Celia Layden**, and **Dawn Schumann**. There are also two new office assistants at the front counter, **Susan Denneson** and **Sue McLean**. The new permanent records person is **Anita Moore**. After **Steve Massei's** promotion to programmer analyst, **Jeremy Allred** was hired to fill the computer information specialists position. And finally, after holding registrar and admission positions in Oklahoma, Colorado, Montana, and California, **Robert Hensley** is pleased to be back in the Rocky Mountain region as UW's new registrar. Other major news this fall is the **elimination of paper grade reports**. Effective this semester UW will no longer mail paper grade reports to students. Grades will be available electronically on the Web through Hole-in-the-Wall. (Exception: Students who are placed on academic probation will still receive a grade report, as will their academic advisors.) A survey indicated that 3 out of 4 students preferred viewing their grades on the Web because it was available sooner and could be accessed from any computer. It is also a more secure method of delivery since it is password protected.

RMACRAO 2002 Annual Meeting Recap

First-Time Attendee Travel Grant Recipients

RMACRAO awarded five \$100 travel grants to the following individuals who were first-time attendees at a RMACRAO annual meeting:

Tina Joyce, director of admissions at **Northeastern Junior College**, is in her fourth year of working in admissions and recruitment. The part she like's most is the ability to truly make a difference in young peoples lives each and every day. "Also, I am a product of what I promote...importance of higher education." Tina has an associate of arts degree from Northeastern Junior College and a bachelor of science in business from Colorado State University. On the RMACRAO annual meeting: "I found the conference to be very rewarding. The ability to network with others in similar positions will make my transition into the director role smooth. I value experiences where I can learn from others successes and mistakes. The conference was different than others I have attended because it involved the family. Those who work in admissions and recruitment areas realize how much time can be spent away from our families. The fact my family was welcomed at some of the events made my commitment to RMACRAO even stronger. I look forward to next year."

Sharon Rader has worked in the registrar's office at **Fort Lewis College** for two years. Her primary responsibilities include the initial degree audit, updates and changes to the students' degree audits, and final credentials evaluation at graduation. A particular interest of Sharon's is improvement in the efficiency and clarity of the petitioning to graduate/degree audit process. She especially enjoys working with faculty to troubleshoot curriculum changes that interfere in the student's ability to graduate in a timely manner, and putting in place mechanisms that allow some flexibility while upholding the academic standards of the institution. Sharon has taken a circuitous route into the world of higher education. She worked for many years as a social worker and parent educator in California, Vermont, and Colorado. During that time, while providing direct services to families, she administered programs, wrote grants, and worked as a community activist in areas of affordable housing, adult education, services for youth, and workforce development. This counseling and educational background allowed her to bring unique skills to the work she does with students in the registrar's office.

Nicky Castillon, an admissions counselor for **Western Wyoming Community College**, has been with WWCC for one year. She graduated from WWCC and then transferred to UW to complete a B.S.W. in social work and Chicano studies. As an admissions counselor, she is Western's Road Warrior. Nicky travels to high schools to visit with students about Western and the programs they offer. In the office, she also helps students with the admissions process, including paperwork and campus tours. If you visit Western, stop by and say hello.

Terry Romero has been the degree audit coordinator at **UNM-Valencia Campus** since January 2000 and found the annual meeting very informative. "The many sessions had unique and relevant topics, and I look forward to your continuous approach to provide us with a variety of topics that address our diverse needs in future conferences." Terry also had the opportunity to work closely with the vendors that supported the annual meeting and said that they were a gracious and generous group. To sum up the RMACRAO annual meeting experience: "My first time experience attending RMACRAO will always be reflected as enlightening and pleasurable."

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Town Meeting a Success!

At this year's annual meeting, the executive committee was pleased to be able to provide a discussion forum for various topics of interest to the membership. Particularly for issues requiring a vote at the business meeting, members were encouraged to attend the town meeting and make their feelings known. A number of topics were advertised in the previous newsletter as potential discussion topics, and members were also encouraged to bring other issues forward if there was a need.

Incorporation

2001-2002 RMACRAO President Steve Ekerholm gave a brief history of the executive committee's work on preparing incorporation documents, as well as the benefits of taking this step. It was noted that AACRAO became incorporated several years ago for similar reasons. Steve indicated that, following an affirmative vote by the membership, RMACRAO would file incorporation papers with the state of New Mexico soon after the conclusion of the annual meeting. No objections or contrary viewpoints were presented.

Professional Development Scholarship

Steve summarized the recent discussions of the executive committee on this topic, emphasizing the fact that if approved, the budget amount formerly allocated to publication of the hardcopy directory would be devoted instead to professional scholarship opportunities for RMACRAO members. He also indicated that the RMACRAO by-laws would need to be updated to reflect the formation of a new committee that would be responsible for reviewing applications and making award decisions. The budget line for the professional development scholarship was included in the proposed 2002-2003 budget, to be submitted for approval at the business meeting. No objections or contrary viewpoints were presented.

RMACRAO 2002 Annual Meeting Recap

RMACRAO Expansion

Steve provided a brief overview of the executive committee's discussions on this topic, including the survey that had been sent out to the membership during the past year. Randy Kouba, of the University of Colorado at Colorado Springs, also spoke on behalf of the ad hoc committee that had been formed to carry out the survey and report their findings to the executive committee. Various pros and cons of expanding the organization into neighboring states, or of joining a larger organization such as PACRAO, were discussed. The majority of opinions expressed seemed in favor of maintaining the status quo.

Admissions Participation

Allan Eddy, of Colorado State University, raised the issue of declining participation of admissions professionals in RMACRAO. Others concurred that this does appear to be a trend that should be reversed, if possible. President-Elect Tamara Lehner agreed to keep the issue in mind as she develops the program for next year's annual meeting.

Membership Database

As an outgrowth of the RMACRAO expansion discussion, it was noted that communication with the membership is often difficult when the membership database, as maintained by the executive committee, becomes outdated. A proposed solution would be to structure the web site to allow members to directly update their membership record online, having gained access to that portion of the site with a login and password. It was also pointed out that the relatively small size of our membership might not justify the time and expense involved in setting up such a process. It was agreed that the executive committee will discuss the issue in the coming year, and will explore the possibilities of streamlining data collection.

– Nolan Oltjenbruns, RMACRAO Secretary

Welcome to RMACRAO!

I would like to welcome and thank those new members who attended our very successful 2002 annual meeting. I am expecting great things from each of you to help RMACRAO continue to grow and get stronger and more involved on all the fronts that affect our profession and responsibilities. Newcomers are important to our organization. And as the Program Committee and the Local Arrangements Committee plan each year's annual meeting, newcomers are right at the top of our lists to make sure we meet their needs. The last couple of years we have tried to pair up a first-time attendee with a "seasoned" RMACRAO member. We are still working on how to perfect this match up so that there is time at the annual meeting and of course continued communication with the partnership after the annual meeting. On that note we would like to encourage a couple of last year's newcomers to work with Tamara Lehner, 2003 Program Committee Chair, to make sure we meet the needs of those attending their first annual meeting. If interested please contact Tamara at tslehner@uwyo.edu.

Here's a list of newcomers that attended this year's annual meeting:

Nadine Alvarado, Admissions Representative, University of Wyoming
 Anna Mae Apodoca, Associate Campus Director, The University of New Mexico-LA
 Kent Bauer, Registrar, Morgan Community College
 Heather Brite, Admissions Counselor, University of Northern Colorado
 Mundy Burciaga, Admissions Director, Morgan Community College
 Nicky Castillon, Admissions Counselor, Western Wyoming Community Col
 Rachel Domokos, Admissions Counselor, University of Northern Colorado
 Kim Gardner, Data Specialist, University of Colorado-Boulder
 Patricia Gonzales, Branch Registrar, The Univ. of New Mexico-Taos
 Bernadette Henderson-Horner, Admissions Counselor, New Mexico State University
 Tanya Howery, Coordinator of High School, Eastern Wyoming College
 Fea Jacobson, Evaluator II, University of Colorado-Boulder
 Tina Joyce, Director of Admissions, Northeastern Jr. College
 Martina Juarez Lopez, Degree Audit Coordinator, University of Colorado-Denver
 Susie Kuenzler-Krebbs, Administrative Assistant, The University of New Mexico
 Susan Legler, Degree Audit Coordinator, University of Colorado-Boulder
 Kay Leum, Registrar, Western Wyoming Comm. College
 Gayle Mahler, Director of Enrollment Services, Front Range Community College
 Peggy Mares, Registration Technician, Northern NM Community College
 Allison McNulty, Registrar, Casper College
 Elizabeth McVeigh, Admissions Evaluator, University of Colorado-Boulder
 Gale Owings, Administrative Assistant, The University of New Mexico
 Kathy Pacheco, Student Records Clerk, The University of New Mexico
 Jamie Peta, Assistant Registrar, Naropa University
 Sharon Rader, General Professional I, Fort Lewis College
 Lindsey Reichert, Administrative Assistant, Fort Lewis College
 Brandy Robinson, Projects Assistant, University of Denver
 Terry Romero, Coordinator of Registration, The University of NM-Valencia
 Phyllis Seefeld, Interim Director of Admission, Eastern New Mexico University
 Amy Shellenberger, Admission Evaluator, University of Colorado-Boulder
 Stacey Sievet, Admissions Counselor, New Mexico State University
 Renee Stark, Assistant to the Registrar, College of the Southwest
 Steven Stenek, Banners Project Coordinator, University of Denver
 Liz Stowers, Student Recruiter, The University of New Mexico
 Annette Torres, Degree Audit Analyst, The University of New Mexico
 Glendora Utton, Analyst Programmer, The University of New Mexico
 Melinda Vidal, Advisor/Reading Specialist, United States Air Force Academy
 Kell Warner, Student Recruiter, The University of New Mexico
 Durthy Washington, Writing Center Director, United States Air Force Academy

Again, welcome to RMACRAO!

– Kathleen F. Sena, RMACRAO President

RMACRAO 2002 Annual Meeting Recap



Nolan Oltjenbruns (Colorado State University) and Dennis Becker (University of Denver) presenting the pre-meeting workshop "Registrar 101".



RMACRAO members enjoying one of the vendor refreshment breaks.



Steve Ellis and Randy Kouba (University of Colorado at Colorado Springs) relaxing by the pool between sessions.



The membership listening intently to the discussion items at the town meeting.



RMACRAOans doing some roping and eating at the Moreno Valley cowboy evening.

RMACRAO 2002 Annual Meeting Recap

Celebrating 25 Years!

From the Program Committee and Local Arrangements side of the annual meeting I couldn't be more pleased. What more can you say when the turn out was great! We had 142 members, 13 exhibitors exhibiting 9 different products and services and 35 family members with us. Is that quite a group or what!

Then there was the weather, which was absolutely perfect. There are those of us who remember that the last time we were in Angel Fire, the afternoon rain shower turned into an all night downpour. How was that to wake up on Friday morning and have hot air balloons hovering overhead the hotel? We couldn't have planned it any better if we would have tried.

Michael Martin Murphy as our evening entertainment.....now was that not great or what? The folks at Moreno Valley out did themselves that night with the cowboy evening! The food was delicious, the setting was just perfect, and the opportunity we all had to relax and visit was worth it all I believe.

And yes there was the business of the organization to attend to during the day. I can't thank enough all the members who presented the workshop/information sessions. I really appreciate the time and energy you took from your busy work schedules to develop and present your sessions. Honestly, without you there would not be an annual meeting. We walked away with more knowledge and additional resources to help us do our jobs smarter and better, that I am sure of. Thanks again so very much.

I would like to say a very special thanks to **Glendora Utton and Alec Reber** from the University of New Mexico for the hard work, time, and energy they committed to developing our 25 years as an organization into a delightful audio and visual presentation. It will certainly be a treasure for us to enjoy in the years to come and one for us to add to each year so that our history stays with us. Thank you so much.

To the executive board who were there with the Local Arrangements Committee all the way, volunteering and helping out wherever and when ever possible, thank you. Your commitment and dedication to RMACRAO is truly phenomenal.

I would also like to the entire staff from the registrar's office at the University of New Mexico. Without your help while I was working on the annual meeting, I would have never been able to pull it off. Thank you.

Local arrangements and program planning for the association's annual meeting are big jobs. But with the help the chairs and the committees receive from the membership it's well worth the opportunity. Sherry Waggoner and the 2003 Local Arrangements Committee, along with Tamara Lehner and the Program Committee are working on next year's annual meeting in Durango. I know we are in for another great gathering and look forward to seeing all of you there next year.

– *Kathleen F. Sena, RMACRAO President*

1st Professional Development Scholarships Awarded

At the RMACRAO 2002 Annual Meeting, the membership approved the proposed 2002-2003 budget that included a budget line item for professional development scholarships. Applications were due September 1 for those planning on attending a professional development opportunity between October 1, 2002 and September 30, 2003. We were very pleased with the applications we received and a committee reviewing the applications awarded **\$750** to each of the following individuals:

Karen McKibbin, Program Assistant, Fort Lewis College – Karen, who has attended previous annual meetings as well as made a presentation on the Clearinghouse at the 2001 annual meeting in Grand Junction, used her award to attend the Resource 25 User Conference in October.

Terri Burleson, Registrar, University of Colorado at Denver – Terri will use her award to attend the Registrar's Summer Institute in Aspen in July. Terri is fairly new to the profession but has attended previous RMACRAO annual meetings as well as AACRAO annual meetings.

As part of these scholarship awards, the recipients have agreed to either write an article for the RMACRAO newsletter related to something they learned from the professional development opportunity they'll be attending, or make a presentation on the topic at the next RMACRAO annual meeting. We look forward to hearing from Karen and Terri on these things in the future. Congratulations!

We'll be awarding these scholarships again next fall, so be thinking about what professional development opportunities you might want to attend between October 2003 and September 2004 and plan to get your application in to RMACRAO in September of next year. Information about this scholarship is available on the RMACRAO web site at registrar.colorado.edu/rmacrao.

First-Time Attendee Travel Grant Recipients (continued from page 4)

Renee M. Stark is the assistant to the registrar at the **College of the Southwest**. Renee has been in this position for over two years and really enjoys her job. "My job gives me the opportunity to help others reach their goal of graduating with a college degree. I know that I could never have completed my degree without support from those around me." She was thrilled to find out that there is national and regional support (AACRAO and RMACRAO), which caters to fellow registrars. She says, "As other registrar's know, we work with all departments, but yet, we are in a group of our own. At times, it can be trying to deal with others who do not fully understand our duties. I went to Angel Fire expecting to meet new people I could relate to, and to get new ideas on how to make my job easier. I went

home with more insight on such subjects as FERPA, new technology, new methods of reaching students, and most of all, I constructed a long list of fellow registrar's within the area three states."

Plans for RMACRAO 2003 Are Underway

The fires are out, the rains have come (even some snow to the peaks), and things are looking really good for the **RMACRAO 2003 Annual Meeting in Durango**.

On campus accommodations have been reserved for all the events and Fort Lewis College is looking forward to having y'all on our beautiful campus.

Mark your calendars....July 16-18, 2003.

Apply Now for Travel Grants for AACRAO 2003

Although fall has just begun, it's time to start thinking about spring and attending the **AACRAO 2003 Annual Meeting in Washington, DC on April 6-9**. In addition to the spectacular scenery of the cherry blossom trees in full bloom, the annual meeting features pre-meeting workshops and sessions of interest to all AACRAO members.

RMACRAO offers six \$100 travel grants for first time AACRAO attendees. If you've never attended AACRAO before but plan to attend in April, we encourage you to apply for one of these travel grants. Go to the RMACRAO web page at <http://registrar.colorado.edu/rmacrao/> for an AACRAO travel grant application. Print out the application form, complete it, and send it to your RMACRAO state vice president **by February 1, 2003**. Take advantage and apply now!



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