

FALL 2012 NEWSLETTER

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From the President

Hello everyone; I hope the start of the academic year at your institution has been pleasant and uneventful.

I was happy to get to talk to many of you at the annual RMACRAO meeting in Laramie. While I fear we may not have any professional-level bowlers among us, there are some quite talented singers and I'm not referring to those who simply sang for joy after winning some fake money while playing casino games. I want to thank Nicole Candelaria and the Local Arrangements Committee for putting together a wonderful slate of activities and for taking care of us so well at the annual meeting.

I want to remind everyone that RMACRAO provides an opportunity to ask colleagues in our professions for advice and to bounce ideas off of. Whether you connect with one of the members on the board, a person who presented a session at one of the annual meetings, or someone you met at the annual meeting, please know that you're not alone in the profession and there are many people who can help give a different perspective to a problem.

As you address issues in your job, I want you to realize that today's approach or solution could become tomorrow's presentation at the annual meeting. Sally Page and the rest of the 2013 program committee are looking for people with wonderful ideas, just like you, to present at the annual meeting. Having plugged for next year's meeting, I want to give a heartfelt thank you to everyone who presented or facilitated a session in Laramie; your collective talents are what make RMACRAO the wonderful organization it is.

Finally, I am pleased to announce that Jamie Yarbrough from Colorado State University has been appointed by the board to be Vice President for Colorado for the remainder of the term, which ends in 2013. She replaces Katie Velarde, who took another position within her institution, but not in either Admissions or the Registrar's office. Welcome Jamie.

I hope you have a wonderful final couple of months of 2012 and may your 2013 be salubrious.

Sincerely,
Lane Buchanan



Looking Back: Historian's Report

by Nolan Oltjenbruns

As we make our plans to attend the 2013 RMACRAO Annual Meeting, let's take a few moments to look back twenty years ago.

We convened at the Red Lion Inn in Colorado Springs; meeting dates were July 21-23, 1993. The registration count was 210! Here are some highlights from that year:

- ◇ Outgoing President at that annual meeting was Paul Berwick, of Colorado State University.
- ◇ The President-Elect (and program chair) was Beth Lebsock, of Morgan Community College. She was ably assisted by three program committee members: Lynn Denzin, Tom Root, and Rebecca Macon.
- ◇ A sampling of session topics included:
 - ◇ Electronic Mail
 - ◇ Computer-Assisted Transfer Evaluations
 - ◇ Telephone Registration
 - ◇ Non-Traditional Students
 - ◇ Paperless Admissions/Records
 - ◇ Residency Requirements around the Rocky Mountain region
 - ◇ Total Quality Management (TQM)
 - ◇ Management Skills for the Student Services Professional
- ◇ Randy Kouba and Steve Ekerholm, of CU-Colorado Springs, served as local arrangements co-chairs. Entertainment options included:
 - ◇ Melodrama performance at the Iron Springs Chateau
 - ◇ A gambling junket to Cripple Creek casinos
 - ◇ Golf at the US Air Force Academy

An additional note of interest—our March 1993 newsletter included this statement from Executive Committee Meeting minutes: “It was discussed and agreed that Denver would not be a good convention site for AACRAO in 1996 due to the limited number of rooms available.” It’s interesting to see how Denver has grown and changed in the intervening 18 years, to the point that Denver can and will host AACRAO’s 100th Annual Meeting in 2014!

Call for Proposals

The program committee has already begun work on planning sessions for the 2013 RMACRAO Annual Meeting. We encourage anyone who has an idea for a session as well as those who are interested in presenting on a particular topic to submit a session proposal. Think about what would like more information about....either a process that

you’ve heard mentioned by another institution that you’d like more info about, etc.....or what successes, improvements, or problems that you’ve learned from that you’d like to share with the membership. The session presentations can be of any format....individual, joint, panel discussion, open forum, etc. This is your meeting and we want to be sure to cover topics that are relevant to you. Your participation in sharing your ideas and knowledge is what helps to make the annual meeting a success. Please send session proposals/ideas to Sally Page (presidentelect@rmacrao.org) no later than February 1, 2013.

Vice Presidents' Reports

Wyoming—Stacy Maestas

Western Wyoming Community College

Western is in the final planning stages of a student service center that will bring Admissions, Housing, Registration & Records, and Financial Aid to one location in a re-designed current space. Construction will begin at least one year from now, following the construction of a new physical activity/recreation building. The service center will also encompass a new “communication center” including the campus switchboard, email and web communication.

The Admissions office is continuing the implementation of Recruiter and Registration & Records has completed the change to a catalog management system. The catalog will no longer be printed for distribution purposes. The major upgrade of R25 to 25Live will be taking place by December.

A cross campus working committee of faculty and student services has been working for over two years on a four semester master schedule. The schedule will allow students to plan a sequence of courses based off of the plan that ensures courses are offered based on both student and curriculum needs. Fall 2013 will be the first term of the new schedule.

Casper College

Alison McNulty, Registrar at Casper College retired after 10 years in the position. Linda Nichols, formerly Associate Registrar was promoted to the Registrar position. Erin Siems moved from Enrollment Services Specialist to Student Records Specialist filling the spot in the Records area.

Elliott Ramage who was formerly an admissions representative has taken a job with the Casper College Foundation as Associate Director of Donor Relations. Lindsey Neely is the new admissions representative that joined our team. Lindsey is a graduate of Casper College and Boise State. She most recently worked at Casper College as an Enrollment Services Specialist.

We are still in progress with two new buildings. Our new music building of 30,000 sq. ft. is scheduled to be open August 2013. Our new 92,000 sq. ft. union building will open in January of 2014. This new shared space with Casper College and the University of Wyoming. Space will include student union space, cafeteria and dining, and dedicated classroom space for the University of Wyoming.

Vice Presidents' Reports (continued)

Sheridan/Gillette College

There are a number of employee updates at Sheridan College this fall. Matt Adams, is our new Admissions Coordinator; Stacy Ramsey, our former Enrollment Services Specialist, has been named our new Admissions Recruiter; Ann Storey has filled the vacancy as the new Enrollment Services Specialist. Lindsay Peterson has been selected as our new Academic Advisor.

Construction continues on the 53,000 square-foot Edward A. Whitney Academic Center. The building is scheduled to open in the fall of 2013. In the spring of 2013, renovation construction will begin on the new Thorne-Rider Student Center and is set to open in the fall of 2014.

Laramie County Community College

Judy Hay joined LCCC in September as the Vice President of Student Services. Before coming to LCCC, Judy was the Assistant Dean/Chief Student Affairs Officer at Montana State University – Great Falls.

Colorado—Jamie Yarbrough

University of Denver

University of Denver is excited to host 5th annual Banner Users of Mountain States conference on November 1 and 2. Our conference theme is 'Get Inspired.' We look forward to seeing you on our beautiful campus. We encourage all RMACRAO Banner users to attend. Details are posted on the Ellucian Commons. Or contact Dennis Becker, Registrar, dbecker@du.edu.

New Mexico—Jacob Varela

New Mexico State University

As part of a Division reorganization the Veterans Programs office and the active duty military Coordinator were placed under the leadership of the Registrars office. In order to make a more comprehensive office, the two were combined to form the new Military and Veterans Programs office.

The Registrars Office has implemented Astra Analytics, which in conjunction with STARS degree audits, determines the number of sections needed for each course to ensure that students will be able to graduate in a timely manner. Additionally, the software ensures the best possible use of space available to place classes in more than 100 classrooms.

The Registrars office and Information and Communication Technologies office created and implemented a new course curriculum approval system. The Course Action Form System utilizes Banner and Ellucian to route curriculum changes, verify security, validate course information against the SIS and archive change requests for the entire institution.

NMSU Admissions is thrilled to announce the opening of our Transfer Center on the NMSU – Las Cruces campus! The Transfer Center is the first stop for students interested in completing a degree at the NMSU – Las Cruces campus. Whether students are attending an NMSU community college or transferring from outside our system, the center can assist with admissions, financial aid & scholarships, transcript evaluation, degree audits, connecting with their academic advisor, course registration, housing, and more! The Transfer Center is here to help facilitate their university transition and help them connect to campus and community resources that will make their time at NMSU as successful as possible.

We are here to meet the unique needs of our transfer students and hope you will help us in making students aware of this new and important service. If you have any questions or have students that may need our services please visit our upcoming website <http://transfercenter.nmsu.edu>. For immediate assistance please contact Danielle Staley 646-1879 and Marissa Macias 646-5544.

San Juan College

The San Juan College Enrollment Services Office has completed their conversion to the OnBase document management solution. Student academic records are now completely electronic and several electronic processes have already been developed using the workflow portion of the solution. The most recent to be developed is the Curriculum Approval Process. All program and course curriculum changes are submitted electronically and various queues have been set up for the different phases of the process.

Santa Fe Community College

Santa Fe Community college welcomed Dr. Ana Guzman to her position as president on September 4. In her 27 years as an educator and administrator, student advocacy has been her passion. Before coming to SFCC, Dr. Guzmán was president of Palo Alto College in San Antonio, Texas, for 12 years. Her tenure there was noted for increased retention and graduation rates as well as expanded workforce programs and funding support. Dr. Guzmán is the 7th president of Santa Fe Community College.

We are keeping busy working on updates to Banner in order to move forward with the implementation of BRM/ODS with Cognos and Flex Registration.

2012 Annual Meeting in Review

The 2012 Annual Meeting in Laramie, Wyoming had 147 attendees of which 45 were first-time attendees. As well as offering up an array of workshops and speakers, attendees enjoyed bowling, a casino night in the club level of University of Wyoming's War Memorial Stadium, and entertainment provided by dueling piano players.

Distinguished Service Award

RMACRAO honored **Barbara Todd**, University of Colorado Registrar, with the Distinguished Service Award at the 2012 Annual Meeting.

New Member Institutions

The following institutions were granted membership in RMACRAO:

Colorado Technical University
Nazarene Bible College
Santa Fe University

Congratulations to the Following Retirees

Mary Allen, Western State College
Randel Proctor, Metropolitan State University of Denver
Debby Hammett, Metropolitan State University of Denver
Alison McNulty, Casper College
Jane Campbell, Central New Mexico College

Free Registration to the 2013 Annual Meeting

Congratulations to **Ginny Hayes**, associate registrar at Western State Colorado University, on beginning the winner of a free registration for the 2013 RMACRAO Annual Meeting.

First-Time Attendees

Welcome to those attending their first RMACRAO Annual Meeting in 2012:

Mary Aguayo, University of Wyoming
Dave Bluemel, University of Wyoming
Kris Brewer, University of Wyoming
Patrick Brooks, Colorado Mesa University
Jennifer Burnham, University of Colorado Boulder
Robert Cackler, Colorado Mesa University
Abby Calcote, San Juan College
Brandon Carroll, University of Wyoming
Jo Chytka, University of Wyoming
Nycole Courtney, Laramie County Community College / ACC
Barbara Crane, Colorado Mesa University
Flora DeRobles, Metropolitan State University of Denver
Linda Donn, University of Wyoming
Michele Ewoski, Metropolitan State University of Denver
Susan Fisher, University of Colorado Colorado Springs
Karen Fulbright, Northwest College
Christy Holden, Trinidad State Junior College
Robyn Huss, Colorado Mesa University

Kristi Ingram, GOAL Academy
Jana Jones, Colorado State University - Global Campus
Gwen Jungwirth, Colorado School of Mines
Deena Kennell, Chadron State College
Michael Kitchin, Laramie County Community College / ACC
Charlene Kline, Northwest College
Dana Kusjanovic, University of Colorado Boulder
Donna Lary, Colorado State University
Diane Mee, Colorado School of Mines
Richard Miller, University of Wyoming
Kaitlyn Otto, University of Colorado Denver
Angelina Perez, Colorado State University-Pueblo
Janelle Quick, GOAL Academy
Office of the Registrar, Office of the Registrar
Carrie Reinecke, Western State College of Colorado
Kathy Rice, Northeastern Junior College
Daniel Robert, University of Colorado Boulder
Dan Saunders, University of Denver
Stacy Sharp, University of Northern Colorado
Pepper Six, University of Wyoming
Tamara Southern, University of Colorado Denver
Shelby Vermillion, Colorado Christian University
Jan Watts, Laramie County Community College / ACC
Susan Wheeler, The University of Northern Colorado
Bettina Wheeler, Laramie County Community College
Shondra Yeager, University of Wyoming
George Zamarripa, University of Colorado Boulder