

SUMMER 2011 NEWSLETTER

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From the President

July is rapidly approaching; we are looking forward to seeing all of you at the 34th Annual Meeting at the Hyatt Regency Tech Center in Denver, July 20-22.

Lara Medley and the Local Arrangements Committee have spent many hours working to make this conference an enjoyable experience. On Thursday we will have the option of attending the AVOW BBQ Reception or going to the Comedy Works. There is a charge for the Comedy Works, and transportation will be provided. Board member Corey Wahl is working on the Wednesday morning golf tournament.

Kelley Christman, President-elect, and the Program Committee have worked hard to put together sessions that are of interest and keep our popular sessions and forums we look forward to every year. LeRoy Rooker, the leading authority on FERPA, will be our general session speaker on Thursday. Luisa Havens the Executive Director of Enrollment Services at the University of Texas at El Paso and the AACRAO Vice President for Access and Equity will be our AACRAO representative.

We have two applications to join RMACRAO and several by-law changes to vote on at the Business Meeting.

The Board of Directors is looking forward to having all of you join us, see you soon. If you have any questions please feel free to contact a board member to get an answer.

—*Barbara Tucci, President*



RMACRAO Annual Meeting 2011

DTC: Define, Transform, Challenge

Please join us in Denver, Colorado for the 2011 RMACRAO Annual Meeting!
You won't want to miss it! Will you join us?

WHEN

Wednesday, July 20, 2011 - Friday, July 22, 2011

WHERE

Hyatt Regency Tech Center
7800 East Tufts Ave, Denver, CO 80203

Attire

Business Casual

Register at www.rmacrao.org

Vice Presidents' Reports

Colorado—Dahl Grayckowski

Colorado State University—Pueblo

Colorado State University-Pueblo just opened its new Library and Academic Resources Center on April 22, 2011. It is a beautiful building and is already a beehive of activity.

The Records Office is busy conferring degrees for the spring 2011 graduating class. In addition to that, CSU Pueblo is embarking on many special summer programs for students. Enrollment for these programs has been good.

CSU Pueblo is offering the following summer programs:

Jump Start: A comprehensive program for newly admitted fall freshmen that combines academics with outdoor pursuits activities in a residential early start format.

GenEd Bundle: A program for continuing and new students to enroll in up to 9 credits of General Education over the summer with certain incentives included.

College Prep Bundle: A program for newly admitted fall freshmen and certain continuing students to enroll in up to 9 credits of remedial coursework over the summer with certain incentives included.

Back on Track: A program for continuing students in risk of suspension to enroll in certain course where they have a deficiency in order to maintain enrollment at the university.

University of Colorado—Boulder

The University of Colorado system has been working on implementing u.select. The University of Colorado Boulder went live in late November 2010 and we have already had more than 3500 visitors to the UCB site in u.select. Students and advisors have the option of viewing course-by-course transfer equivalencies, viewing requirements of a degree, entering and storing course work, as well as requesting an evaluation of transfer work against a program. Watch out CSU – you no longer have the corner on the Colorado market of potential transfer students!

In February, CU Boulder began printing all diplomas at a third party vendor, Paradigm. The vendor prints, on demand, all replacement and graduation orders and is able to accommodate multiple sizes and templates. By switching from a combination of in-house and vendor produced printing, CU has eliminated over 2600 man hours each year, which was previously required for ordering, printing, sealing, sorting and prepping documents for mailing. In addition, the move allowed CU to consolidate 11 vendors who supplied various goods and services for the diploma process into a single provider. The process has allowed for significant improvement to turnaround times, allowing students to receive their diploma up to 3 weeks sooner than in terms past.

Sadly, the University of Colorado retires its old Student Information System on June 30. It has been a good friend to us for 22 years, but it is time to move on to the new system. It is really like losing an old

friend – no one likes their SIS until they are forced to move on to a new one. Now that we are in our third semester of registration, our third cycle of Admissions, and through our second grading cycle with our new system, we are starting to feel more comfortable with Oracle Campus Solutions (formerly PeopleSoft). We are doing more things now than we did with our former system, and reaching out and creating new partnerships to bring back that “sexy technology” we know and love. More on this later.

University of Denver

DU went live with Banner flexible registration this May. Students used flexible registration to enroll in the Summer@DU program geared toward visiting and continuing undergraduate students.

We will be upgrading to Banner 8.5 this September.

Implementing Banner transfer articulation is well underway. By the beginning of the 2011-2012 academic year, the Registrar's Office will launch a dynamic webpage which will allow prospective and continuing students to access information about course equivalents for domestic and international transfer as well as study abroad.

University of Northern Colorado

The University of Northern Colorado has welcomed two new people to their staff since the last newsletter. Charlie Couch started as the Registrar in May, and the staff is excited to move forward under his leadership. In addition, Loree Morse started as an Associate Registrar in November and has provided new ideas for course and classroom scheduling.

UNC recently implemented Banner Customer Relationship Management for Admissions operations and is looking forward to opening the program up to the rest of campus soon. The Registrar's Office is also continuing to work on implementing a co-curricular transcript, as well as beginning to move towards deciding on an E-Transcript solution.

Western State College

Summer Fun at Western State College of Colorado

It promises to be a slow, warm, relaxing summer in Registration Services at Western State College of Colorado. In between hiking and biking and all those glorious summer activities there will be implementations of a few services to make information readily accessible to faculty and students. Western partnered with the National Student Clearinghouse to offer on-line self-service enrollment verification. Online transcript ordering and electronic transcript delivery are slated for a July implementation.

Additionally, Western is implementing DegreeWorks, a web-based advising and degree audit software module through SunGard. The Registration Services team will be working diligently over the next 3 months to enter four years worth of course catalogs. This will be followed by rigorous testing and if it appears to be in good order there will be a soft roll out date slated for faculty advising in the fall.

Proposed By-Law Changes & Revisions

The following proposed are proposed changes and revisions to the RMACRAO by-laws.

Proposed By Law Change for RMACRAO Awards

Section 5.02 (e)

AWARDS, HONORS, & RECOGNITION COMMITTEE

The purpose of the committee shall be to identify Association members who deserve the recognition of the Association. The committee is chaired by the immediate past president. Nominations are brought to the Board of Directors for discussion and vote at least 120 days in advance of the annual meeting.

Distinguished Service Award

By approval of the Board of Directors, the highly selective distinguished service award may be conferred upon a current or past member of the Association whose contributions have been extraordinary and warrant special recognition. Recognition is based on a variety of factors including: the nominee's participation in and leadership of RMACRAO activities as evidenced by holding office, fulfilling committee responsibilities, and attending and regularly participating in annual meeting programs. Service in the admissions and records/registration profession for a substantial portion of one's career, service to AACRAO, other professional activities, and publications are also considered. This award is the Association's highest honor and may or may not be awarded every year.

Special Recognition Award

By approval of the Board of Directors, this special recognition is awarded to members or non-members who have made a special contribution(s), direct or indirect, to RMACRAO activities and annual meetings.

Honorary Membership

By approval of the Board of Directors along with an affirmative vote from a majority of the voting membership at any annual meeting, honorary membership may be granted to those individuals who have a long-standing record of service and contribution to the admissions and records/registration professions and to the RMACRAO organization, and who are no longer eligible for active membership as part of a member institution. Honorary membership is most often used to recognize a retiring member of the professional community but may also be awarded to an individual who is simply no longer affiliated with any member institution.

Honorary members are exempt from paying dues and are invited to attend the RMACRAO Annual Meeting without paying the basic registration fee. Honorary members are not voting members and will be placed on the permanent information distribution list.

Requested By-Laws Revision

This change adds the LAC Liaison title and duties to the appointed position.

4.07(d) Exhibitor and LAC Liaison

An institutional member shall be appointed by the President as Exhibitor and LAC Liaison. This appointee will work with exhibitors for the annual meeting. This involves coordinating their invitations, registrations, requests, and sponsorships with the LAC, and will recruit new exhibitors. This position is also the Board of Director's liaison with the LAC committee. This person provides advice to the LAC and seeks Board of Director's final approval on hotel contracts; support for the Cvent setup and reporting (computerized registration and communication); and monthly oversight of the annual meeting budget and registration fees on behalf of the Board to ensure fiscal success. This person will provide consistency for the LAC year after year for the duration of the appointment. The appointment shall be a two-year term with reappointment possible. The Exhibitor and LAC Liaison shall be an ex-officio member of the Board of Directors.

5.02 (c) Local Arrangements Committee

The purpose of the committee is to assist the President-Elect, who is the Annual Meeting program chair, **and the Exhibitor and LAC Liaison and the Board of Directors** in planning and making arrangements for the Annual Meeting. Specific responsibilities.....

Proposed By-Law Change for Marketing and Communications Coordinator

Section 4.07 Other Officers and Committees.

(f) **Marketing and Communication Coordinator.** An institutional member shall be appointed by the President as Marketing and Communication Coordinator to develop and carry out plans for follow-up communication with first-time attendees at the Annual Meeting, and also to review, update, and coordinate communications from the Board of Directors to the membership throughout the year. This individual should strive to attend all board meetings, either in person or via web-based meeting software. The Marketing and Communication Coordinator shall be an ex-officio member of the Board of Directors. The appointment shall be a two-year term with reappointment possible. (July 22, 2010 – Marketing and Communication Coordinator position added under Article IV. Officers and Agents, Section 4.07 Other Officers and Committees)

Membership Applications

Eastern New Mexico University—Ruidoso

New Initiatives

We are initiating a discussion concerning for-profit institutions and their membership status. The question brought to the membership is if we can change the definition of membership in RMACRAO to include for profit institutions as Members of RMACRAO rather than Associate Members of RMACRAO.