



PURPOSE

The Rocky Mountain Association of Collegiate Registrars and Admissions Officers (RMACRAO), a non-profit, voluntary professional education association, was founded in 1977. The membership currently includes approximately 75 institutions, represented by nearly 500 individuals from the states of Wyoming, Colorado, and New Mexico.

Along with its national organization, American Association of Collegiate Registrars and Admissions Officers (AACRAO), RMACRAO provides for the advancement of professional competence through annual meetings and by the exchange of information and ideas of common interest. The goal is to promote higher education and further the professional development of its members.

MEMBERSHIP

INSTITUTIONAL MEMBERSHIP is open for application to non-profit higher educational institutions in Wyoming, Colorado, and New Mexico. Institutions must be collegiate level, degree-granting and accredited by an association approved by the Council for Higher Education Accreditation.

An application must be submitted to the association and it will be presented at the annual meeting in July.

Any institution having separate campuses or off-campus centers which have separate offices of admissions and records are eligible for additional memberships upon application and payment of dues.

The annual institutional membership dues are as follows:

Institutional Enrollment	Annual Fee
1-999	\$ 60
1,000-4,999	\$ 90
5,000-9,999	\$ 120
10,000-or more	\$ 180

Individual members are designated by member institutions from offices of admissions, registration, records, and other offices interested in RMACRAO professional activities. There is no limit on the number of individuals a member institution may designate.

ASSOCIATE PROFESSIONAL MEMBERSHIP is available for application by institutions not eligible for institutional membership, but whose professional duties are related to the purposes of RMACRAO. It may also be sought by institutions outside the

region. Associate membership does not carry the right to vote. It is not a statement of accreditation by the association, nor does it infer or guarantee transferability of credit to any of the association's member institutions.

The dues for associate professional members is reviewed and set on an annual basis by the executive board. The annual dues for associate professional members is currently \$60.

The membership application for RMACRAO is included below and also on our web site at <http://www.rmacrao.org/membership.html>.

BENEFITS

- **Annual Summer Meeting**
The annual meeting provides opportunities for professional and personal development, networking with colleagues, and access to the current products and services.
- **Travel Grant for First Timers**
Grants have been established by RMACRAO to fund participation of several first time attendees at our summer annual meeting and at the AACRAO annual meeting.
- **Professional Development Scholarships**
Scholarships are available to individuals wishing to pursue professional development activities offered outside of RMACRAO.
- **Regional Network**
Share and receive valuable information with a peer group of more than 500 professionals representing approximately 75 institutions.
- **Web Membership Directory**
A current list of addresses and telephone numbers of all members is available to encourage shared ideas and open communication.
- **Newsletter**
The newsletter is published three times a year and includes organizational updates, individual institutions' news, as well as current trends in the profession.
- **Peer Review**
Process that can help you get new ideas, try different methods, or gain a different perspective.
- **Executive Committee**
Opportunities are available to serve on RMACRAO's executive committee as well as various other committees.

To find out more about the association, please access our web site at <http://www.rmacrao.org>.

**APPLICATION FOR
RMACRAO INSTITUTIONAL/ORGANIZATIONAL MEMBERSHIP**

Please complete the following. The information you provide will be distributed at the annual RMACRAO meeting to provide the constituency with information they will need for voting on your acceptance into RMACRAO. The application deadline is May 1 to be voted on at the July annual meeting.

Name of Institution/Organization: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Website: _____

Contact Person (name and phone number): _____

Institution Type (please check
only one)

- 2 years (lower division only)
- 2+ years (upper division w/grad)
- 2 years (upper division only)
- 4 years (undergraduate)
- 4+ years (undergrad., grad, and/or professional)
- 1+ years (graduate and/or professional)
- Other

Institution Control

- Public
- Private, Nonprofit
- Other (proprietary)

Enrollment (if applicable): _____

Certificate/Degrees Offered: _____

Please attach a detailed description of your organization or institution.

Return completed form to the current RMACRAO Treasurer (see <http://www.rmacrao.org/directors.html>).