

RMACRAO NEWS

Summer 2018 Newsletter

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From the President

I, Stacy Sharp, President of the Rocky Mountain Association of Collegiate Registrars and Admissions Officers, do hereby issue the call for the 2018 Annual Business Meeting to be held Thursday, July 12, 2018, at 9:30 AM in Denver, Colorado. Please mark your calendars now so you can join us. We have reserved a room at the Colorado Community College System office. The address and rsvp information will be sent out to membership in the coming weeks. We will need everyone to RSVP for the event as security clearance is required for entrance to the building. Please make sure to watch your email for more information on how to RSVP.

Per the RMACRAO Bylaws, we are required to hold an annual business meeting even though we are not having conference sessions. Please make sure to read over the attached program for the business meeting so you are prepared to vote on all items at this year's

meeting. If you have any questions about the business meeting, please feel free to reach out to any member of the Board.

We have received some questions with regard to the cancellation the 2018 annual conference. Please refer to the Winter/Spring newsletter sent on February 23, 2018, which details Board's decision. The Board is preparing additional materials to share with the membership during the business meeting that will detail the profit and losses of our annual conference over the past 10 years. We are hopeful that this additional information will be helpful to all. This information will be shared with the membership prior to the Business Meeting via email.

With the cancelation of this year's annual conference, we have been working very hard as a Board to provide webinars for our membership as a form of professional development, and to assist in answering questions with regard to changes in higher education. If you have any ideas or suggestions for a webinar, or if you have a presentation you would like to share, please contact one of the Vice Presidents. If you presented at AACRAO or Ellucian this year, we would love for you to present a webinar!

I am looking forward to seeing everyone in July at the business meeting,

~ *Stacy Sharp, RMACRAO President*

Travel Grant Award

RMACRAO awarded **Jenny Primm** with a Travel Grant to assist in her travel for the 2018 AACRAO Annual Meeting in Orlando, FL. For more information about the Travel Grant opportunities please visit the RMACRAO website at <http://www.rmacrao.org/scholarship/>. The following is a glimpse into Jenny's experience at AACRAO this year:

AACRAO 2018 – My first time attending!

The weeks leading up to AACRAO 2018 were a blur of decisions. What sessions to attend? Who will be attending? Will I know anyone else going? What will I learn or will I be on overload and forget everything right after I hear a valuable nugget? Attending a national conference of this size can be overwhelming.

I was thrilled to be the recipient of the AACRAO travel grant for a first time attendee. This allowed me to attend the Pre-Conference Workshop Registrar 201: Advanced Case Studies in the Records and Registration Profession with 50 of my closest new friends. This two day intensive workshop focused on topics that each of us can relate to in our day to day dealings with a variety of constituents. The approach was that of TED Talks meets case studies. The story telling focused on one topic before we broke into our case study groups. Topics included: leading and managing the office, being an intentionally visible registrar, the compliance conscience registrar, and being a technical and data interpreting registrar. Healthy conversation with each topic was hard to curtail as much sharing took place.

I left the two-day workshop both renewed to know that I wasn't alone in the challenges facing my office and knowing that I had a wonderful network of new colleagues to call on when those challenges arise. It was also wonderful to see friendly faces over the next three and a half days as I already had made new friends in my professional circle.

Thank you RMACRAO for helping make my first AACRAO and wonderful experience.

~ *Jenny Primm, Associate Registrar, University of Colorado Boulder*



AACRAO Annual Meeting

Congratulations to Kristi Wold-McCormick, recipient of the Thomas A. Bilger Award during the 2018 AACRAO Annual Meeting in recognition of her consistent vision, service and leadership in AACRAO.

Thank you to all the members and friends that joined us poolside for an evening of networking and fun during the RMACRAO Reception!



Nominations & Elections

The 2017-2018 RMACRAO Ballots have been distributed to the designated contact for each member institution. As a reminder, only one official ballot is to be returned for each institution by fax or email. It is the responsibility of the Institution's designated contact person to call a meeting of that school's members and decide how to vote.

One ballot per institution must be returned by fax or email to arrive by June 4, 2018

to (307) 778-1350 or pastpresident@rmacrao.org



President-Elect

Eriks Humeyumtewa (Associate Registrar – Systems, Colorado School of Mines)

Eriks Humeyumtewa has been working in Higher Education for over 20 years, having fulfilled roles in admission and advising, policy oversight, and Registrar office functions. He has been a member of the Rocky Mountain Association of Collegiate Registrars & Admissions Officers, has been past-president of the Banner Users of the Mountain States organization, and has routinely attended various regional and national conferences. He has often presented at regional conferences, staff trainings, and student training sessions. He enjoys and finds it invaluable to share knowledge, ideas, and opportunities with colleagues in Higher Education. Being able to liaise with external colleagues provides a broader scope for staying current in Higher Education and often creates synergies or new ideas. Working with students helps keep the pulse of what is currently needed from a student-centric view.

His current role is Associate Registrar – Systems, at the Colorado School of Mines. Eriks oversees the Banner Student Module operations and testing, works with related third-party systems like Ad Astra, Courseleaf, and Parchment. He has an M.Ed. in Instructional Design and Technology, and a B.A. in Spanish.

Secretary

Miori Gidley (Associate Registrar – Larimer Campus, Front Range Community College)

Miori Gidley is an Associate Registrar at Front Range Community College (FRCC), based at the Larimer campus in Fort Collins, Colorado. Her current work focuses on tuition classification, registration and end of term processes. Miori has been at FRCC since 2008 with roles in Admissions, Records and the Registrar functions. She has worked in higher education for over 20 years, starting as a student employee at the University of Northern Colorado. She worked at National American University and Webster University before coming to FRCC.

She has been attending RMACRAO annual meetings since 2010, and has facilitated several sessions. She looks forward to expanding her professional development and contributing more to the field of higher education, which is why she is interested in becoming more involved with RMACRAO.

Miori split her childhood years between Los Angeles, California and Fort Collins, and graduated from the University of Northern Colorado with a bachelor's degree in Journalism and Mass Communications. She has two children, and often jokes that she works to support her husband's elementary school teaching habit. She actively volunteers as a proud sorority woman with a chapter at UNC, as well as at the alumnae level.

Vice President At-Large

Trish Torrez (Associate Director of Application Processing – Office of Admissions, Colorado State University)

Trish Torrez is the Associate Director of Application Processing within the Office of Admissions at Colorado State University. Trish received a bachelor's degree from CSU in 1991 in Business Administration. After a short time in the private sector, she returned to CSU and worked in Business and Financial Services for 17 years. Trish worked in Accounts Payable, General Accounting, and then managed operations within the Accounts Receivable office during a time where CSU implemented a new financial system, student system, and electronic billing. While Trish still has a love for numbers, she decided that it was time for a new challenge and moved to the Office of Admissions in 2012.

Trish has worked in the operations side of admissions applications in various roles for the past six years. She currently spends her time making sure that CSU is processing admissions applications for both undergraduate and graduate students in the most efficient way possible while supporting her staff the best she can. CSU implemented Slate the year Trish started in Admissions and they continue to streamline their processes. Trish is interested in scoping out the possibility of a regional Slate users group and hopes to connect with other admissions offices in our region to network and share best practices in processing, as we move forward in this highly competitive admissions market.

The RMACRAO Board currently has two open positions for appointment by the President: Exhibitor & LAC Liaison and Historian. If you or someone you know is interested in serving in either position, please include the person's name and institution below or submit it to president@rmacrao.org. Both positions are non-voting, but are important to the Board and the functions of the organization. Information about both positions is available in Section 4.07 – Other Officers and Committees – in the RMACRAO Bylaws.

Peer Review & Professional Dev. Applications

RMACRAO Peer Review offers member institutions the opportunity to supplement costs associated with inviting colleagues from RMACRAO peer institutions to assist with a 2-3 working day professional review of a host member's registrar or admissions institutional operations. More information about this opportunity and how to apply is available on our website at <http://www.rmacrao.org/rmacrao-peer-review/>

Peer Review Applications Due June 1, 2018

RMACRAO will award two \$750 scholarships per year to assist the RMACRAO membership and RMACRAO member institutions in its commitment to professional development for registrar and admissions officers. This scholarship cannot be applied to either RMACRAO or AACRAO Annual Meetings, rather it is intended for additional opportunities outside of our organization and parent organization. Individuals who are awarded this scholarship will be expected to either write an article for the RMACRAO Newsletter about their professional development opportunity and make a presentation on this topic at the next RMACRAO Annual Meeting. Please visit our website at www.rmacrao.org/scholarship/ for more details and examples of professional development activities or to download an application.

Professional Development Scholarship Applications Due October 1, 2018

Membership Updates



New Mexico Highlands University has vacancies:

- Recruitment Marketing and Communications Coordinator, based in NM
- Admissions Specialist, based in Las Vegas, NM
- Admissions Counselor-Recruiter, based in NM
- CNM Admissions Counselor-Recruiter, based in Albuquerque, NM

You may locate the job descriptions and compensation online: <https://nmhu.peopleadmin.com/>

NMHU Institutional Factbook: [click here](#)

NMHU Virtual Campus Tour: <http://newmexicohighlands.com/>

For additional questions, please contact Jessica Jaramillo, Director of Student Recruitment & Undergraduate Admissions at New Mexico Highlands University



NMSU welcomes **Mr. Seth Miner** as the new Director of Undergraduate Admissions

Abby Pekar is the Distance Learning & Lab Scheduling Coordinator in the Office of the Registrar at the University of Colorado-Boulder. Prior to her arrival in Boulder, Abby was the scheduler and curriculum liaison for University College at the University of Northern Colorado. She began her career fifteen year career in higher education as a scheduler and administrator for the department of Classics at her alma mater, Loyola University Chicago.



University of Colorado
Boulder

Nikki Moore is joining CU Boulder as the Office of the Registrar's Security & Access Coordinator in late May. Nikki has many years of registrar office experience in various capacities while employed at Vanderbilt University.



Just a reminder to keep your membership list up-to-date with RMACRAO!

To add or deactivate members from the RMACRAO listservs please contact any of the Vice Presidents (vpcolorado@rmacrao.org, vpnewmexico@rmacrao.org, vpwyoming@rmacrao.org)

VP Records & Registration Report



NEW MEXICO
HIGHER EDUCATION DEPARTMENT

The New Mexico Common Numbering matrix will be posted by HED online this Fall. Most school will have the new subjects and numbers implemented by Fall 2019. As soon as we have a link for schools to reference, we will pass it along.



United States Air Force Academy

As part of an ERP modernization effort, the United States Air Force Academy is transitioning from its legacy (homegrown) Student Information System to the Oracle Peoplesoft Campus Solutions platform. Full implementation target date is August 2019. The Academy uses a "demand based" scheduling approach, so we've also partnered with Infosilem Scheduling Solutions. In concert with the SIS transition, the Academy is moving to a fixed week class offering schedule.

Definitely an ambitious plan and timeline, but so far, so good. That said, our office would appreciate the opportunity to reach out to other RMACRAO campuses using Campus Solutions. We realize every system configuration is different, and our vendors have been great in regards to technical support and training so far, but we have so much to learn. Like most Registrar Offices, we know everything there is to know about our current SIS, including how to work around things that it doesn't do as well as we need it to do...! We hope interactions with others using Campus Solutions will accelerate our learning curve!



University of Colorado
Boulder

University of Colorado - Student Pronoun Options

This spring, CU rolled out functionality allowing students to identify their preferred pronouns through their self-service portal. Students may currently choose among five options, including three gender-neutral ones.

Plans are underway to display student-provided pronouns in class, grade and advisee rosters. Eventually, we're hoping to create an administrative look-up for this information as well. Until those features are available, we're encouraging faculty and staff to ask students what pronouns they use, rather than make an assumption based on the student's name or appearance.

This is the latest in an ongoing initiative to allow students to have more control over their on-campus identity. In fall 2017, the university released preferred name functionality, and future projects include allowing students to specify their gender identity and/or sexual orientation. CU Boulder Gender and Sexuality Center is leading our campus's information and outreach efforts about these developments.

~ Amelia Jackson, RMACRAO VP Records & Registration

Treasurer Report

Fiscal Year 2017-2018

	Projected	YTD	Rec'd YTD	(Over)/Under budget
REVENUES				
Annual Dues	\$ 7,500.00		\$ 3,556.37	\$ 3,944.00
Transfer from Savings	\$ 1,000.00			
Savings	\$ 29,679.32			
Total	\$ 38,179.32		\$ 3,556.37	
EXPENSES				
Executive Committee	\$ 400.00	\$ 529.15		\$ (129.15)
Presidents Travel	\$ 150.00			
Miscellaneous	\$ 200.00			
Advertising/recognition	\$ 100.00			
AACRAO Reception	\$ 750.00			
Bank/Filing Fees	\$ 300.00			
Peer Evaluation	\$ 750.00	\$ 175.19		\$ 574.81
AACRAO Travel Grants	\$ 1,200.00	\$ 400.00		\$ 800.00
RMACRAO Travel Grants	\$ 1,200.00	\$ 1,400.00		\$ (200.00) 7 awarded
Association (Travlers Insurance)	\$ 1,500.00	\$ 1,350.00		\$ 150.00
Pro Development Scholarships	\$ 1,500.00	\$ 1,500.00		\$ -
Web Support	\$ 1,000.00	\$ 621.97		\$ 378.03
Transaction/Credit Card Fees: Dues	\$ 1,000.00			
Total		\$ 5,976.31		\$ 1,573.69

RMACRAO Proposed Budget 2018-2019

REVENUES	
Annual Dues	\$ 7,500.00
Transfer from Savings	\$0.00
Total	\$7,500.00
Expenses	
Executive Committee	\$ 400.00
Presidents Travel	\$ 150.00
Miscellanueous	\$ 200.00
Advertising/recognition	\$ 100.00
AACRAO Reception	\$ 750.00
Bank/Filing Fees	\$ 300.00
Peer Evaluation	\$ 750.00
RMACRAO Travel Grants	\$ 2,400.00
AARCRO Travel Grants	\$ 1,200.00
Association (Travelers)Insurance	\$ 1,500.00
Pro Development Scholarships	\$ 1,500.00
Web Support	\$ 1,000.00
Total	\$ 10,250.00

Increased due to no conference in 2018

~ Geraldine Martinez, RMACRAO Treasurer
Jerry Becker, RMACRAO Treasurer Elect

Web Developer Update

My name is Chris Bennett, and I took on the role of Web Developer for RMACRAO in April 2018. I am the Director of Academic Support for Denver College of Nursing located in Denver, CO. I'm looking forward to working with RMACRAO in this new role. We have been continuing to work with the hosting company that hosts the RMACRAO website (www.rmacrao.org) to resolve the intermittent access issues users have been experiencing with the site. They suggest for users to try a different browser and/or delete their browsing history if errors occur when accessing the site. We apologize for the inconvenience, and appreciate your patience as we continue to resolve the issues.

If you have any questions or input on the website, please feel free to contact me at web@rmacrao.org

~ Chris Bennett, Web Developer

2018 RMACRAO Business Meeting

Membership will be voting on several items during the Annual Business Meeting (A program is being posted for review on the RMACRAO website)

2017 Business Meeting Minutes

Please take a few moments to review the minutes from last year's business meeting in Loveland, Colorado.

Membership Application

- Colorado College

Proposed Budget

Please be sure to review the 2018-2019 proposed RMACRAO budget prior to the July meeting.

Proposed Bylaw Changes

The Board of Directors completed a review of the current RMACRAO Bylaws and has several proposed changes. Please take a moment to review the proposed updates in advance of this year's business meeting.

For your convenience, a summary of proposed changes was sent as an attachment in the 2018 RMACRAO Summer Newsletter email distribution.

Upcoming Events



Transfer Web Forum

Join us for a monthly web forum dedicated to transfer issues/topics/questions. The forum is held the third Wednesday of each month from 10:00—11:00am MST. An invite with details on how to connect will be sent out to all membership. You can find recordings and attendee information on the RMACRAO website under the Webinar tab.

Have a transfer topic or question you would like to see discussed?

Please pass it along to the RMACRAO VP's for inclusion in an upcoming forum:

(vpcolorado@rmacrao.org, vpnewmexico@rmacrao.org, vpwyoming@rmacrao.org)

Future Transfer Web Forum dates:
10:00 - 11:00 am MST



RMACRAO Annual Business Meeting

July 12, 2018

9:30am

Location & Time TBD

RSVP is required, stay tuned for more details on how and when to RSVP. A video/web-based meeting will be provided for those who would like or need to attend virtually. Attached in email with this newsletter are proposed changes to the Bylaws and Articles of Incorporation as well as new membership applications. These items, along with any additional membership applications received and the 2018-2019 RMACRAO Budget, will be voted on during the July Business Meeting.

Stay Connected

Follow us!



Suggestions?

Do you have an article or idea you would like to see incorporated into an upcoming RMACRAO newsletter? We would love to hear it!

Contact us at communication@rmacrao.org