

RMACRAO NEWS

Winter/Spring 2017 Newsletter

From the President

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I hope this message finds you well. The weather in Wyoming has been unseasonably warm the past couple weeks which only makes me look forward to summer, but having lived in Wyoming my whole life, I know we have not seen our last snowfall for the season. Here's to hoping that spring will be here soon without too much snow.

I mentioned in the fall newsletter that the Board would be discussing the proposal we received right before last year's annual meeting which prompted the Town Hall Meeting in Casper. The proposal requested that the Board create a RMACRAO Task Force with its purpose being to review and explore the items identified in the proposal. At our October meeting, the Board agreed to move forward with the Task Force. We requested volunteers from each state to serve on the Task Force

and received a great response. Thank you to **Kyla Foltz** from Casper College for serving as the Task Force Chair and to **Lane Buchanan** from the University of Wyoming for serving as Task Force Secretary.

By now you should have received the survey from the Task Force. It is very short and will only take a couple minutes to complete, if you have not done so already. If you did not receive the survey, please contact Kyla Foltz at kfoltz@caspercollege.edu, and she will arrange for a survey to be sent. The Task Force would like to hear from as many individual members as possible, so please remember to complete the survey! Kyla has also provided additional information about the Task Force later in the newsletter.

In addition to the Task Force survey, **Charlie Couch** sent a call for nominations to the membership to serve on the Board as well as for awards, honors, and recognitions. The deadline to respond has been extended to Friday, March, 17, 2017. Positions open on the Board are President-Elect, Treasurer-Elect, Vice President for Colorado, and Vice President for Wyoming.

The annual AACRAO meeting is in Minneapolis, Minnesota, April 2 -5, 2017. More information is available at www.aacrao.org. This is a great opportunity to engage in professional development with peers from across the country as well as a time to network with regional members. The RMACRAO regional reception will be held on Tuesday, April 4, 2017, from 6:30 to 8:30 p.m. at Keys at the Foshay, 114 S. 9th Street, Minneapolis, Minnesota. Please join members from the board and our region for networking and fun.

The planning for the 2017 RMACRAO Annual Meeting is well underway. Thank you to **Michelle Heiny**, LAC Chair, and the Loveland Local Arrangements Committee, and **Stacy Sharp**, President-Elect, for their work in organizing what looks to be an informative and fun-filled meeting.

I look forward to seeing many of you at AACRAO in Minneapolis and again at RMACRAO in Loveland, Colorado.

Best,

Stacy Maestas, RMACRAO President

Travel Grant Awards

The Board of Directors is pleased to recognize the following recipients of this year's AACRAO Travel Grants,
Alexandria Barker, Admissions Representative, Laramie County Community College
Ashley D. Moran, Registrar, Rocky Vista University
Juan Fernando Loa, Assistant Registrar, University of Colorado Boulder

Please make an effort to connect with these first-timers at the upcoming AACRAO Annual Meeting in Minneapolis. We look forward to sharing their feedback from the experience with the membership in a future update.



Peer Review Applications

RMACRAO Peer Review offers member institutions the opportunity to supplement costs associated with inviting colleagues from RMACRAO peer institutions to assist with a 2-3 working day professional review of a host member's registrar or admissions institutional operations.

The deadline to apply is June 1, 2017. More information about this opportunity and how to apply is available on our website at <http://www.rmacrao.org/rmacrao-peer-review/>

Local Arrangements Committee Report



RMACRAO 2017
Annual Conference
July 26-28, 2017



In our profession, obstacles present themselves every day. Small or large, they can be obstacles. We, as records and admission professionals, need to realize 'Obstacles are Opportunities'. This year's RMACRAO conference has a great lineup of sessions and speakers to help us create those opportunities in our everyday work in higher education.

Jack Miner, AACRAO VP for Finance will be our Keynote speaker.

Captain Mike Stanley, Aurora, Colorado Fire Department, will be our General Session speaker – 'Don't Kill the Dreamers!'

Gardiner "Tuck" Tucker, Interim Dean of Students, University of Northern Colorado will be our Closing Session speaker.

We will be offering two Pre-Conference Workshops – National Student Clearinghouse, Danette Sullivan and 'Navigating the 7 C's of Leadership and How to Lead in Turbulent Times' with Mike Stanley.

The breakout sessions are looking very promising, Transfer Round Table, Recruiter Round Table, Managing 3rd Party Vendors, Updates for CDHE, Mentoring Yourself to Success, Everyone Communicates and Few Connect, and more.

Thursday night will certainly be entertaining, tour of the Anheuser-Bush Brewery, sampling, dinner and s'mores by the fire pit. You do not have to worry about driving; we have that covered for you!

If you are planning to come to town or stay after the conference, the surrounding cities are filled with fun activities. Be sure to check out the [RMACRAO website](#) for links to Greeley, Ft. Collins, and Loveland visitor pages.

The link for hotel reservations is also located on the webpage. Book your room today.

We look forward to seeing you in Loveland, July 26-28 at the Embassy Suites.

~ Stacy Sharp, RMACRAO 2017 President-Elect

Michelle Heiny, RMACRAO 2017 LAC Chair

VP New Mexico Report

Be on the look out for New Common Course Numbering and New General Education Curriculum from the State of New Mexico. More details to come but the anticipated implementation date is Fall, 2018.



Mesalands Community College signs lease for student housing

The Mesalands Community College Board of Trustees recently approved an agreement to lease an apartment complex in Tucumcari that will be used for student housing. The two-year master lease agreement is between Mesalands Community College and Tillman Enterprises, Inc., based in Clovis, NM. The 34-bed apartment complex will be referred to as "Stampede Village" and is located at 701 W. Tucumcari Boulevard.

Stampede Village will consist of one and two-bedroom fully furnished apartments with full kitchens. Rental costs will range from \$1,550 for a double room to \$2,150 for a single room, for the fall and spring semesters. Summer semesters will be offered at a discounted rate. Rent will include the cost of utilities and internet service. The apartment complex will also be protected by a security fence and will have surveillance cameras.

"This new student housing project is a huge step for our institution and for our community. Stampede Village will attract more out of town students to our community and as a result, will help our academic programs continue to grow," said Dr. Thomas W. Newsom, President of Mesalands Community College. "Our main goal it to provide a safe environment for our students, that is conducive to success in the classroom."

Dr. Newsom also stated that Stampede Village is a unique student housing model. He said this may not be an option for every student attending Mesalands. Student residents of Stampede Village will be required to sign a housing license agreement with the College, which outlines the policies and procedures for the apartment complex. For example, only students enrolled in a minimum of 12 credit hours at Mesalands Community College, will be able to reside at Stampede Village. Students will also have to agree to not have pets, alcohol, or drugs on the premises. Students will be able to use their financial aid to help cover the cost to reside at Stampede Village.

The College is working with the owner of the project to complete construction in time for move-in starting in January.

VP Colorado Report



Metropolitan State University of Denver

Dr. Jim Tisdale has been hired as MSU Denver Registrar. Jim has twenty seven years of experience as a higher education administrator, educator and consultant. He has held various positions at several Colorado community colleges; prior to coming to MSU Denver he was Registrar at the University of South Carolina.

Also of note from Metropolitan State University of Denver, after serving as MSU Denver President since 2005, Dr. Stephen Jordan will retire effective June 2017. A national search is underway for his successor.

Colorado State University – Fort Collins

We have successfully finished our first term of partnership with Institute for Shipboard Education to host Semester at Sea. For those of us in the office, it was smooth sailing. **D Tobiassen Baitinger** was on board the ship as Registrar/Academic Advisor for the Fall 2016 term. We have now sent **Chris Seng**, Registrar, out to sea with about 600 students for the Spring 2017 term. D will serve as Interim Registrar during the Spring term.



The new on-campus stadium continues to progress. There will be an alumni center as well as classroom space. The first game will be September 9, 2017.

The Registrar's Office has been working with Information Systems to test Banner XE Registration since September 2016 and we have a goal of go-live for mid-April 2017. We have used XE Faculty Grade Entry since July 2015.

University of Colorado Boulder



Staff Updates

Susan Dorsey, Associate Registrar for Enrollment & Records Services, has set her sights on early retirement at the end of March to pursue other professional dreams. Susan has made many positive contributions to both the campus and the Office of the Registrar during her 22 years at CU Boulder. Based on his interest and prior experience from his years at Stanford, **Reid Kallman**, current Associate Registrar for Academic, Degree and Eligibility Services, will transition into Susan's position upon her retirement. We're currently searching for a replacement for Reid's position.

New Preferred Name Functionality

Students may now select or change their preferred name through the student portal. The Office of the Registrar will provide resources to staff and faculty in Spring 2017 before promoting this functionality for students.

Preferred first and/or middle name: This may be a nickname, middle name, professional name, anglicized name or name more closely associated with a student's gender identity. Once set in our student information system, a student's preferred name appears on all class and grade rosters, on the unofficial transcript, on degree audits, in our learning management system and more. The use of preferred name across campus systems and business processes will continue to evolve.

Primary (legal) name: This will continue to be associated with the student's official records and accounts. A student may change their primary name only by submitting a Student Biodemographical Information Update Form with required documentation.

For more information, see Change your Primary or Preferred Name at <http://www.colorado.edu/registrar/students/records-privacy/primary-preferred-name>

Disciplinary Notations on Transcripts

Kristi Wold-McCormick, Registrar, is serving as chair of an AACRAO work group on Disciplinary Transcript Notations. The recommendations of the work group will be released to the AACRAO membership in March and presented at the annual meeting to solicit feedback before they are finalized.

VP Wyoming Report



Laramie County Community College held the ribbon cutting for our second new building to come on line this academic year, the Clay Pathfinder building, on January 12, 2017. The four-floor building is home to the majority of the Student Services functions, classrooms, Zoology and Microbiology labs, and the University of Wyoming Outreach and Extension offices.

LCCC's one-stops, the Student Hub, is located in the first floor lobby of the Clay Pathfinder building in Cheyenne, and the main lobby at the Albany County Campus in Laramie. The Student Hub handles all of the front facing customer service functions for the Office of the Registrar and the Office of Scholarships and Financial Aid in addition to functions that fall within Admissions, Student Accounts, Student Life, and Student Planning and Success.

Alli McCown is the Student Hub Coordinator. The Student Hub Specialists in Cheyenne are **Sarah Erickson**, **Bethany Shinault**, and **Jesse Seiden**. The Specialists at ACC in Laramie are **Jamie McKim** and **Katie Gooch**. The Specialists are well versed in all things students need with regard to registration, financial aid, and navigating the college. The Student Hub has been a great addition to the services offered to LCCC students in Cheyenne and Laramie.

Nominations & Elections



RMACRAO has four positions up for election this year:

President Elect - three year commitment, the main focus in the first year is planning the program for the RMACRAO 2018 Annual Meeting in New Mexico.

Vice President, Colorado - two year commitment

Vice President, Wyoming - two year commitment

Treasurer Elect - three year commitment

If you are interested in any of these positions or know someone who might be please contact,

Charlie Couch, RMACRAO Past President
pastpresident@rmacrao.org

Treasurer Report

Approved budget for the current fiscal year

Fiscal Year 2016-2017	
Revenues	
Annual Dues	\$7,500.00
Transfer from Savings	\$1,000.00
Total	\$8,500.00
Expenses	
Executive Committee	\$400.00
Presidents Travel	\$150.00
Miscellaneous	\$200.00
Bank/Filing fees	\$300.00
Advertising/recognition	\$100.00
AACRAO Reception	\$500.00
Peer Evaluation	\$750.00
RMACRAO Travel Grants	\$1,200.00
AACRAO Travel Grants	\$1,200.00
Association (Travelers) Insurance	\$1,200.00
Professional Development Scholarships	\$1,500.00
Web Support	\$1,000.00
Total	\$8,500.00

Save The Date

RMACRAO Regional Reception
during the 103rd AACRAO Annual Meeting

Tuesday, April 4, 2017
6:30 - 8:30 p.m.
Keys at the Foshay
114 S. 9th Street
Minneapolis, MN



Task Force Update



The RMACRAO Task Force has been asked to review three issues:

- Timing of annual meeting
- Location of annual meeting
- RMACRAO Board of Directors structure

Your voice matters! Please **take the survey** to ensure that your viewpoint and your Institution is represented and heard on these important matters that can and will affect you. If you have not received an email invitation to take the survey please contact me.

RMACRAO Task Force Chair
307-268-2111
kfoltz@caspercollege.edu

~Kyla Foltz, RMACRAO Task Force Chair

AACRAO Leadership Meeting

State and Regional Workshop December 2-3rd, 2016 Washington, DC

The 2017 leadership meeting in Washington DC was another great experience for those in attendance.

Last minute planning continued for the upcoming annual meeting in Minneapolis, MN. Looks to be another great conference. Hoping as many RMACRAO members can attend. *NOTE: State and Regional reception meetings are planned for Tuesday, April 4th from 6:30-8:30pm in Minneapolis, MN!*

The program committee members also began discussions about the 2018 annual conference in Orlando, FL, March 25-28th, 2018.

As for the State and Regional Officers meeting, it was another great exchange of ideas and best practices amongst AACRAO members from across the country. There were some 35 attendees, representing the multiple state/regional groups.

Presentations on legal issues, leadership development, and finances were provided. In addition, several round table discussions were offered to discuss association leadership and organization; events and conference planning; financial risk management; and succession planning.

There were great ideas shared and fresh perspectives offered from those in attendance.

~Charlie Couch, RMACRAO Past President



Last December a few board members and I had the opportunity to represent RMACRAO at the AACRAO leadership meeting in Washington D.C. As President Elect I was especially excited to visit with other regional association board members to see how other organizations are structured and how they run their annual conference. The meeting kicked off with a board update by Mike Reilly, AACRAO Executive Director, on upcoming changes within AACRAO and updates on Washington. By the time our annual RMACRAO conference rolls around, I'm sure Jack Miner will have many updates that you won't want to miss!

A truly valuable part of the leadership meeting for me, was the time spent with other state and regional association's board of directors. We participated in multiple round table discussions and shared information regarding conference planning, board structure, etc. We learned a great deal about our similarities and differences as associations. We found that we all are challenged in roughly the same areas. We were able to share ideas that seem to work in different regions. At our annual RMACRAO conference this year I'm sure those of you who have been members for a while will pick up on some exciting new ideas meant to refresh and rejuvenate. Many of these ideas have trickled down from the December meeting.

Every informational session was great. One session of specific note was given by Jim Goldberg who discussed legal issues for associations. Another was given by Michelle Post who presented on Leadership Development. Even though I was fortunate to hear her presentation last July in Casper at the annual RMACRO conference, I learned even more at this one!

In the evenings, of course, we did all the tourist activities. My favorite was visiting the White House Christmas Tree. It was a first for me and something I hope to take my family to visit one day.

Thank you to UNC and RMACRAO for this opportunity!

~Stacy Sharp, RMACRAO President Elect

Stay Connected

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Suggestions?

Do you have an article or idea you would like to see incorporated into an upcoming RMACRAO newsletter? We would love to hear it!

Contact us at communication@rmacrao.org