MINUTES

1. Call to Order (Jim Tisdale) 11:16a.m.
2. Secretary Report (Miori Jackson Gidley)
   a. Approval of 6/4/18 Board of Directors Meeting Minutes
   b. Motion to approve Amelia Jackson, second Stacy Sharp – motion carried
3. Treasurer Report (Jerry Becker)
   a. Jerry emailed a list of past due colleges from 17-18 year. Per bylaws, dues must be paid by end of fiscal year (September 30), notify in writing from the Treasurer that membership is lost.
   b. Santa Fe University of Art and Design stated they are closing during the previous membership research project.
   c. Stacy Sharp suggested that we include a budget update as an attachment to the minutes at each meeting. And also for the annual meeting from the LAC Liaison.
   d. Update from Jerry on expenses/losses starting October 1, 2017
      o Dues $6240
      o Expenses Annual Meeting $180
      o Banking charges $529.15
      o Conference Expense $929.19
      o Dues & Subscriptions: $624.98
      o Reconciliation discrepancy $970.73
4. President Report (Jim Tisdale)
   a. Welcome - new Board of Directors members
      i. Ericks Humeyumptewa, President Elect
      ii. Jerry Becker, Treasurer
      iii. Miori Jackson Gidley, Secretary
      iv. Trish Torrez, Vice President At Large
      v. Chris Bennett, Web Developer
      vi. Katie Risheill, Exhibitor and Local Arrangements
      vii. Tracy Barber, Historian – appointed today
      viii. Katie Pederson, Marketing & Communications – appointed today
      ix. Charlie Couch, AACRAO Government Affairs Liaison Report
   b. Outgoing Board Members
      i. Stacy Maestas, Past President
      ii. Debbie Giron, Vice President At Large
      iii. Geraldine Martinez, Treasurer
      iv. Charlie Couch, Exhibitor and Local Arrangements
      v. Kelley Christman, Historian
      vi. Sara Hannes, Web Developer
c. Newly Approved Changes to Bylaws – bylaws passed at annual meeting, no further discussion needed.

5. Past President Report (Stacy Sharp)
   a. Thank you to everyone for the past year of service, extra time given and challenging decisions made.

6. President Elect Report (Ericks Humeyumptewa)
   a. Eriks shared that he also is serving as Chair for Native American Caucus at AACRAO.

7. Vice President Reports
   a. Admissions (Alli McCown)
      i. Plans to reach out to WY institutions to update contact information. Miori suggested that we combine efforts to update contact information. Amelia will work on CO, Alli will work on NM and WY. Amelia suggested that we reach out to Kathleen Sena for the NMAACRAO contact list to update from there. Amelia will contact Kathleen. Katie shared that in the past communications were only sent to RMACRAO members, but then evolved to add others who were interested. This is a Google contact list. Additional list maintained in Quickbooks for billing related. October billing will include request updated contact information and voting member. Miori, Trish, Amelia and Alli will meet to work out the details of updating contact information. Stacy M. reminded us to maintain honorary members as part of their membership status. Board in agreement that future communications will only be sent to those at member institutions.
   b. Records and Registration (Amelia Jackson)
      i. Transfer webinar was cancelled in June. Alli hosted previous meeting and it was well attended. Another webinar coming next week.
      ii. Stacy Sharp shared a request from Ken at UNC to host webinars for COF & Tuition Classification. Stacy will have Ken contact Miori for next steps, and Miori will contact CDHE for any updates from the last legislative session. Alli will email the membership about offering: COF/Tuition Classification, Admissions, Financial Aid – and requesting other topics of interest. Amelia will also solicit ideas during the upcoming transfer webinar. Debbie will share feedback or ideas as received from New Mexico.
      iii. Further discussion about defining roles of VPs and that of Communications. Communications will focus on newsletters and job postings, VPs will focus on content offerings.
   c. At Large (Trish Torrez)
      i. Will assist with webinar hosting and also outreach to other admissions processors to gain their interest.

8. Exhibitor and LAC Liaison Report (Katie Risheill)
   a. 2019 Annual Meeting Discussion
   b. Meeting Site Information: contract not yet finalized. Stacy will schedule a phone meeting with Charlie, Kristin, Katie R. and Jim to coordinate next steps.
   c. Program Information – Eriks to send out call for proposal and save the date. Specific outreach to key contacts in Colorado at CDHE for COF, Tuition Classification and CDHE leadership to get the date on their calendar early.
   d. Stacy Maestas offered to design and print the program booklet as an in-kind sponsor.
   e. Events Information – begin thinking about the Thursday night event.
9. 2019 LAC Report (Kristin Conway)
   a. Nothing else to report at this time

10. Web Developer Report (Chris Bennett)
    a. Website updates
       i. Landing page school photos (some are not members) – Chris will update based on list of
          member colleges. Jerry will send a list to Chris.
       ii. New Board member – send headshot for website
    b. Chris will review the email accounts associated with officers who have transitioned and reset
       account passwords.

11. Historian Report (Tracy Barber)
    a. No report at this time

12. Marketing and Communication Coordinator Report (Katie Pederson)
    a. No report at this time

13. AACRAO Government Affairs Liaison Report (Charlie Couch)
    a. No report at this time

14. Old Business (Jim Tisdale)
    a. New Association Management Systems (AMS) possibilities (see attachment)
       i. Explore the option of a system that can also manage membership billing and event
          billing
       ii. Board members should review AMS vendors. Eliminate Eventbrite and WordPress.
       iii. Jim will schedule a GoTo Meeting for August 6th to reconvene and review options

15. New Business (Jim Tisdale)
    a. Confirm Board 2018-19 Meeting Dates
       i. October 11-12, 2018 Boulder (2019 Site Visit and Planning)
       ii. February 15, 2019 Go to Meeting/UNC Loveland Campus
       iii. April 12, 2019 Go to Meeting/UNC Loveland Campus
       iv. June 14, 2019 Go to Meeting/UNC Loveland Campus
       v. July 19, 2019 Boulder (following the end of the annual meeting which is July 17-19)
    b. Update contact list, Board member email account access
    c. Appointment of Marketing and Communication Coordinator: Katie Pederson
    d. Filling vacant positions: Historian
       i. Tracy Barber from UCCS
    e. Ideas on initiatives for the year
    f. Stacy Maestas, Charlie Couch and Geraldine Martinez have transitioned off the board and
       should be removed as account and card holders from the Wells Fargo account. To add to the
       accounts, Eriks Humeyumptewa, Kristin Conway and Katie Risheill due to their LAC. They will
       do this at the October meeting.

16. Next Meeting: October 11-12, 2018 in Boulder, Colorado. October 11th meeting will start at 9a.m.

17. Additional Items – None
18. Adjourn at 1:01 p.m.
2018-19 Board of Directors as of 7/12/18

Jim Tisdale, President
Stacy Sharp, Past President
Ericks Humeyumptewa, President Elect
Alli McCown, Vice President for Admissions
Amelia Jackson, Vice President for Records and Registration
Trish Torrez, Vice President At Large
Jerry Becker, Treasurer
Miori Jackson Gidley, Secretary
Chris Bennett, Web Developer
Katie Risheill, Exhibitor and Local Arrangements
Kristin Conway, 2019 Local Arrangements Chair
Charlie Couch, AACRAO Government Affairs Liaison
Katie Pederson, Marketing and Communications Coordinator
Tracy Barber, Historian